

Asotin County Cemetery District #1
January 8, 2019 Board Meeting @10am

Agenda:

- Voucher Signing
- Terracing landscape project
- Lighting of the Columbarium

Present: Tom Turnbow, Shelley Williams, Lenny Frasure excused

Employee: Shane Sheets, Judy Harris

Guest: None

1. Approve Agenda-Shelley Williams made a motion the approve agenda for this meeting and Tom Turnbow 2nd the motion

2. Approve Minutes -Shelley Williams made a motion to approve the minutes to December 11th 2018 Board Meeting and Tom Turnbow 2nd the motion

3. Committee Report-Shane Sheets- Nothing at this time

Judy reported that she received a call from a person named Julie Thompson and partner Casey(last name unknown). They are independent contractors and is working for Rudy Mendoza and Lenny Frasure to help them get investors and advertizing for the Columbarium. Answered there questions to the best of my knowledge. Number of cremain spots (1243) how many have been sold, do I feel they are to expensive and if we are advertizing them as being ready for sale. Tom also received a call but no answer when he called back.

Terrace Project- Shelley asked if there could be another level put on this project. Shane stated that we are out of rock and it looks like we will not be able to get more because the rock pits are closed down. She felt that it would make it look more uniform with another level.

The East Terrace project was discussed. We will need to close the road to do this work. We will advertise that it is going to be closed, so we do not have problems with people coming into the Cemetery.

4. Financial: Financial -Board went over the financial

Savings: PIFCU beginning	\$35.52
Dividend	\$ 0.01
Total	\$35.53
PIFCU Checking beginning	\$254.68
Merchant-Nov.	\$-44.90
Dividend	\$0.03
Ending Balance	\$209.81

2018 November Beginning Balance Cash	\$209,134.75
2018 November Ending Balance	\$204,550.71
2018 December Beginning Balance Cash	\$204,550.71

NO REPORTS FROM THE COUNTY FOR DECEMBER ENDING BALANCES

Signing of Vouchers:

Atlas Sand \$371.04 Avista \$88.92 Naslund \$22.04 Rodeo \$468.00 St Health Auth \$1848.12
Clearwater Summitt Group \$14,125.08

Total:

DEPOSITS:

December

\$8007.50

2018 year to date balance \$88,047.24

2017 year to date balance \$71,045.25

2016 year to date balance \$73,531.80

4-Opening and closings

4-Plots

3-Staking

0-Saturday

1-Niches

5. Old Business-Lighting of the Columbarium. Per Shane, It is to our understanding from a telephone call to Brian with Collier Electric that the lights are to tall and would cause injury to visitors at the Columbarium if they stumbled over them. Rudy was to take care of this before Brian could complete the lighting project.

Another question is if everything has been completed for the Columbarium to be handed over to the Cemetery. Tom indicated that there are things that he has seen that is not completed. He would like a list of items and he will talk to Rudy about this. It was discussed in another meeting that Rudy has turned over the mowing of the grass. A list will be made and Tom will discuss this with Rudy.

6. New Business- Shelley Williams would like to have the permission to work on the project called Wreaths across America-Shelley Williams told the Board about this program and she feels this would be a great program to get involved in. She wanted the okay from the Board to check into it more. They have requested information and Shelley and Sherri Damaskin will gather the information and report back to the Board at a later date.

Ajornrd 29 min

January 22, 2019

Agenda:

Voucher Signing

ADT SECURITY \$74.85 AVISTA \$350.99 CLEARWATER SUMMIT \$2742.04
JUDY HARRIS \$73.58 MIKE HEATING \$328.68 PUD \$25.21 RINGPLANT \$49.56
REGIONAL STORMWATER \$170.40 COLLIER ELECTRIC \$33.95
TOTAL: \$3849.26

COLUMBARIUM PUNCH LIST

CAPS WITH BAGS, GLUE, PLAQUES

LIGHTS NEED TO BE FIXED

ELECTRICAL NEED TO BE PAID

HOLES IN ROCKS THAT GO ALL THE WAY THRU NEED TO BE FIXED

BENCHES NEED SIDES FIXED AND SANDED SMOOTH AND GLUED DOWN

BENCHES TO CLOSE TO THE EDGE OF THE GRASS

BENCHES SECURED PROPERLY

ELECTRICAL WIRE IN THE GRASS

ROCKS THAT ARE TO HOLD THE PLAQUES FOR THE SCATTER GARDEN HAS

NEVER BEEN MADE SMOOTH FOR THE PLAQUES FOR THE VETS AND ANYONE

THAT PUTS THE ASHES IN THIS AREA.

ROCK IS ON THE EAST SIDE OF THE COLUMBARIUM. NO WAY TO ATTACH TO A UNEVEN AREA.

TOOL TO REMOVE CAPS

RUST ON HANDS WHEN YOU OPEN THE GATE. NEEDS SOME KIND OF COVER

SAFETY: BEES ARE ATTACHING.

SPRINKLER LAY OUT.

5. Old Business-

6. New Business-



Asotin County Assessor's Office
Assessor Jenny L. Rynearson
P.O. Box 88
Clarkston, Washington 99403
Phone (509) 247-4013

January 9, 2019

Clarkston Vineland Cemetery
1141 Vineland Drive
Clarkston WA 99403

The following are the Levy Rates, Assessed Values and the Tax Amounts to be collected for the Cemetery District for the tax year 2019:

	<u>Levy Rate</u>	<u>Assessed Value</u>	<u>Tax Amount</u>
General Levy	0.102399379875	\$1,749,327,402	\$179,130

Should you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Jenny L. Rynearson
Asotin County Assessor

JLR/tbm

Enclosure: As Stated