

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting
January 10, 2023 @10 am
Open to the Public and posted in the Lewiston Morning Tribune

Agenda
Project Updates
Veterans Wall Area
Signing of Vouchers

Board Members: Shelley Williams, Steve Burns, Daniel Beyer
Staff: Shane Sheets, Jesse Ross, Judy Harris
Guests: None

10.00a.m.-10.02 a.m. 1. Approval of the Agenda: Dan Beyer made a motion to accept the agenda, Steve Burns seconded the motion. Carried
10.02a.m -10.03 a.m. 2. Approval of the minutes of December 2022 meeting- Dan Beyer made a motion to accept the minutes of December 2022, Steve Burns seconded the motion. Motion carried
10.03a.m. - 10.25a,m, 3. Committee Report: Shane Sheets reported that he had a visit from electrical inspector regarding the heating system that was put in the office. The problem is between the installer of the system and the electrical company. They will have to work it out. Plants have been ordered for the Veterans' Area.
Talked about a new gazebo for the upper area of the cemetery. One that is large enough for larger groups for services. This would help visitors that are in wheelchairs and unable to walk long distance. This would be for full burials and cremain services.
Shane is to get the cost and pictures for the next meeting with the Board Members

10.25 a.m. -10.35 a.m. 4. Financial Board Members went over the Financial
P1fcu Savings
Beginning Balance \$35.79
Ending Balance \$35.79

Checking Account
Beginning Balance \$2006.57
Dividend \$ 0.26
Ending Balance \$2006.83

County Amounts November 2022
Beginning \$314,811.28
Ending \$305,421.76

December not in yet

Deposits- December 2022

December 21 \$6479.00

December 27 \$655.00

Total: \$7134.00

10.35a.m. - 10.45 a.m. Vouchers: The following vouchers/warrants/electronic payments are approved for payment:

Vouchers/Warrants =6

Numbers 323123 through 323128

Avista	\$381.90	CK# 323123
Carroll -Naslund	\$54.97	CK# 323124
Health Care Authority	\$2109.99	CK# 323125
CHS Primeland	\$55.10	CK# 323126
Ringplanet	\$55.68	CK# 323127
PUD	\$35.87	CK# 323128
TOTAL:	\$2693.51	

10.45 a.m.- 11.00a.m. 5. Old Business- Thank you all for all the help with Wreaths Across America. All went well.

11.00 a.m. - 11.15 a.m. 6. New Business- Engraving of the names on the side of the new niche walls for our veterans'.

Bids are going to be received. There are two companies in town and one out of town. Names are for the Veterans' and Spouses only. Non military will get their plaques back.

Tabled items:

Veteran Niche Wall Engraving. No pictures. Name of veteran and spouse, date of birth and date of death and rank. Plaques will be returned to the families upon request.

11.15 a.m. Dan Beyer made a motion to close meeting, Steve Burns seconded the motion. Meeting closed.

Asotin County Cemetery District #1

1141 Vineland Drive

Clarkston, Washington 99403

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Open to the public and posted in the Lewiston Morning Tribune

January 24, 2023

time: 9.30 am

Agenda:

Voucher Signing

Vacation Hours for 2023

Yearly Certification update

wages

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff: Shane Sheets, Jesse Ross, Judy Harris

Guests: None

9.30 a.m.- 9.45 Vouchers were reviewed and signed by the Board Members

The following voucher/warrants/electronic payments are approved for payments:

Vouchers/Warrants total: 3

Numbers 323374 through 323376

ADT SECURITY	106.66	W# 323374
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AVISTA	321.07	W# 323375
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GUYS OUTDOOR	6,018.68	W# 323376
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TOTAL \$6446.41

The following voucher/warrants/electronic payments are approved for payments

Voucher/ Warrants for January 2023 Payroll total 5

Numbers	w#20787	\$2517.84
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	w#20786	\$1693.05
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	w#32276	\$1533.06
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	w#21093	\$867.25
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	w#21092	\$1015.85
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Total \$7627.05

9.45 A.M. 9.50 A.M. Form for Vacation Hours was reviewed and signed by the Board Members

9.50 A.M. -10.00 a.m. Board Members then went into executive session to discuss wages.

Executive session lasted 10 minutes. RCW 42.30.110 (1) I Columbarium

10.00 a.m Daniel Beyer made a motion to close meeting, and Steve Burns seconded the motion.

Motion carried.

Meeting adjourned