

ASOTIN COUNTY CEMETERY DISTRICT #1

1141 Vineland Drive

Clarkston, Washington 99403

BOARD MEETING- Open to the public and posted in the Lewiston Morning Tribune

OCTOBER 12,2021 10 A.M.

AGENDA:

PROJECT UPDATES

VOUCHER SIGNING

BUDGET

Board Members: Shelley Williams, Steve Burns, Lenny Frasure excused

Staff: Shane Sheets, Judy Harris, Jesse Ross

1. Approval of the agenda: Steve moved to approve the agenda of October 12, 2021 and Shelly seconded the motion to accept, motion carried
2. Approval of the minutes of September 14, 2021 Steve Burns moved to accept the minutes of September 14, 2021 as written. Shelley Williams seconded the motion, motion carried.
3. Committee Report: Shane reported that the water has been turned off for the rest of the year. They have started to clean up the equipment and putting it away for the rest of the year. Blowing out the sprinklers will be done by Valley Green Sprinklers in the next couple of weeks. Fertilizing has been done for winter and the new spreader made it where we were done in half the time as last year.
4. Financial- reviewed by the Board Members, approved

Savings

Beg Balance \$35.79

End Balance \$35.79

Checking

Beg Balance \$8501.86

Bank charge -64.34

Credit card -6025.50

Dividend 0.77

Ending Bal \$2412.79

COUNTY BANK ACCOUNT- Reviewed by the Board Members and approved

BEG. BAL \$282,221.80

END BAL \$274,114.90

DEPOSITS:

SEPTEMBER: \$5561.50

Vouchers: Signed by the Board Members

AVISTA \$314.95 CARROLL NASLUND \$54.97 CHS PRIMELAND \$55.70

HEALTH CARE AUTHORITY \$1009.39 NAPA \$53.00 PUD \$3493.90 RINGPLANET \$52.03

SCHURMANS \$42.96

TOTAL: \$5076.90

All vouchers were reviewed, signed and motion to accept payment

5. OLD BUSINESS: Shane- markers for your crew for finding the Veteran Stones. There are so many missing pens. I am thinking that I will paint the row # and grave # at the beginning of the rows. Also if it should snow, I will paint the numbers and letters in the snow. Maybe every 5th row or so. Would that be fine. Anything is better than nothing. But remember there are no pins in the other area's in the Cemetery. They are in Blocks, lots, where Fehrs 1 and 2 are with pins.

6. NEW BUSINESS: Veterans Day. Shane- whats going on with this day. It is a holiday for the county. Tell your people to form a committee and they can come out and put whatever flags they want out. We will give them the flags and they can store them and use them whenever they want. Veterans Day will be a big deal as is Wreaths Across America.

Brian Shinn- Anyone heard from him regarding the no hunting signs to be posted. Last heard he was still trying to get the description of the Cemetery property. Shane thought it should be the area that is owned by Sally Larson living trust land that he needs. Shane will call John Larson and ask him if it okay to post their land that connects to the cemetery land. Shelley will call Brian Shinn.

Budget: The budget was reviewed and will wait until Lenny returns and get his thoughts. Next Board Meeting will be the 26th of Oct. We can then do any changes and sign, then go to the County Commissioners office.

Board adjourned at 10:30 a.m., until their next scheduled meeting at 10:00 a.m. Tuesday November 9, 2021.

Shelley Williams

October 12, 2021

TABLED ITEMS:
VETS WALL
VETERANS DAY
COLUMBARIUM
ROW MARKERS

Asotin County Cemetery District #1

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October 26, 2021 open to the public- posted in the Lewiston Morning Tribune

Voucher signing-

Budget Review and Sign

Board Members: Shelley Williams, Steve Burns, Lenny Frasure

ADT \$86.64 COLLIER ELECTRIC \$7855.40 JUDY HARRIS \$165.95 JOHN SAW SHOP

\$108.09 LIVING WATERS \$199.80, Asotin County Public Works \$87.39 Auto Rain \$27.09

Schurmans \$771.86

TOTAL: \$9302.22

All vouchers were reviewed, signed and motion to accept payment

OCTOBER 26, 2021

Asotin County Cemetery District #1

Board Members: Lenny Frasure, Shelley Williams, Steve Burns

Staff: Shane Sheets, Judy Harris

BUDGET:

The Budget was discussed. Went over accounts in question.

Advertising, accounting, electric, water, landscaping, engraving, equipment maint., irrigation, columbarium, discretionary fund and wages.

These accounts were discussed and dollar amounts were adjusted accordingly.

Remarks: electric, need to look at something that will heat and cool this office. Shane is looking into this.

Water: we are at around \$7,000 to the good.

Hydraulic will be needed on the truck next year.

Discretionary Fund

Vets Wall 25,000.00

Gate 17,000.00

Nich Wall \$27,000.00

Columbarium \$10,000.00

New Equipment or Capital account \$50,000.00

These amounts are for projects started in 2021 and 2022.

Wages are \$97,000.00 For 2021 \$105,000.00

Talked about raises and cost of living for the employee's, who gives and when?

Summer help: will be putting an ad in the paper.

Signed off on the budget for 2022

Board adjourned at 10:35 a.m. until their next scheduled meeting at 10.00 a.m., November 9,2021

Lenny Frasure, Chair

October 26,2021