

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting open to the public and posted in the Lewiston Morning Tribune
October 11, 2022 @ 10 a.m.

Agenda:

Project update
Veteran Wall
Voucher Signing
Term Limit

Board Members: Shelley Williams, Steve Burns, Daniel Beyer
Staff: Shane Sheets , Judy Harris
Guests: None

1. Approval of the Agenda: Daniel Beyer moved to approve the agenda, Steve Burns seconded the motion. Agenda was approved as written.
2. Approval of the last minutes: Daniel Beyer moved to approve the minutes of the last minutes, Steve Burns seconded the motion. Motion carried.
3. Committee Report: Niche walls for the Veterans' area will be here between the 10th and the 15th. Setting all four at this time. A crane will be coming in to set them.
Mowing is just about done.
Summer help has one more week. He worked about 50 hours a month and was great help
Broken pipe in the building, we will be working on that next week.
Shipping on trees and other shrubs are still on hold
Working on the cement work at the Veterans' Wall area.
Water is turned off. Sprinklers will be blown out next week by Valley Green Sprinklers.
Benches for the Veterans' area will be installed in the spring.
4. Financial: Board Members reviewed and Shelley Williams made a motion to except the financial and Steve Burns seconded the motion. Motion passed.

P1fcu savings
beginning balance \$35.79
ending balance \$35.79

Checking Account
Beginning balance \$2005.55
Dividend \$ 0.26
Ending Balance \$2005.81

Deposits – September
\$6,714.00
County Account Balance
Beginning balance \$336,865.02
Amount used \$30,556.34
Ending Balance \$306,308.68

Vouchers: Board Members reviewed and signed vouchers to be paid. Daniel Beyer made a motion to accept vouchers and Steve Burns seconded the motion. Motion passed.

AVISTA	\$86.94
BLUE MT AGI	\$212.67
CARROLL-NASLUND	\$54.97
CHS PRIMELAND	\$70.47
DIESEL MACHINE	\$44.67
EARLY BIRD SUPPLY	\$37.77
HEALTH CARE AUTH	\$1940.95
NAPA AUTO PARTS	\$68.87
PRINTCRAFT	\$64.92
RINGPLANET	\$54.94
TOTAL:	\$2637.13

5. OLD BUSINESS: Veterans' Wall

Wall was taken down. Niches to replace them. Four have been ordered. In place before the day of Wreaths Across America which is December 17th 2022. Bench is being moved to the South side of the area. Trees will be planted, South side, and West side of the location.

Name plates taken off the wall, Discussion on how to represent the Service Members names on the new Niche Walls.

- a. They will be engraved on the sides of the new Niches.
- b. The Niche ends of the Walls is where this will be done.
- c. Around the two inch top plate all branches of the service will be engraved to represent all branches of service. There will be an emblem for each branch of service.
- d. If the plaque that was on the old wall has the service member wife name on it, her name will be put under the service members name. (example: Pvt James Cox ,US NAVY Next line next line wife Carol) smaller letters.
- e. Size and the cost of the engraving has not been determined at this point. Tabled and will be discussed at a later date.
- f. As of Oct 1, 2022 there will be no more name plates accepted by the Vineland Cemetery.
- g. Per Daniel Beyer, the VFW wants nothing to do with the information on the Veteran Wall. Vineland Cemetery received no monies for the plaques, nothing but a list of names. Clarkston chapter of the VFW has been dissolved.

Rules and regulations on the Veterans Niches

- a. Only Service member and spouse in each niche space.
- b. Face plate designed by the family as long as they do not encroach on others space.
- c. Dead flowers will be removed from this area *likely*
- d. There is to be no glass or ceramic containers or other breakable objects placed on top of Niche Walls in Vineland Cemetery.
- e. There will be no shepherds hooks or complicated apparatus in this area.
- f. No food or drinks allowed to be placed on top of the Niche Walls.

6. NEW BUSINESS- Public Records Request - Received From Lucy Dukes Attn y at law; a Public Records Request form at the request of the Board Members. Received a draft, which was gone over and a few more questions need to be answered before we implement it for the cemetery. Motion was made by Daniel Beyer to go back to Lucy Dukes Attn y at law and ask how we are to formally post the New Public Record request and then when we get the answer, then we can act on the answers. We can approve the form that was submitted to us. Daniel Beyer asked that we approve the form for Public Records Requests by Lucy Dukes Attn y at law and request clarification from her. Steve Burns seconded the motion all were in favor Motion passed. Shelley Williams will call her office for answers. Tabled this until that time.

Term Limits: Shelley Williams term limit will be ending in December 2023. She is looking at the number of years a person has to be in office, also age. She would like Judy to check into this and report back at the next meeting.

tabled items: Engraving of the names on the Veterans' Niche Walls
Public Records Release

How it has to be posted? Website, legal description in the Tribune

Motion by Dan Beyer that we close the Meeting. Steve Burns seconded the motion. Meeting closed

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Open to the public and posted in the Lewiston Morning Tribune

October 25, 2022 @ 9:30a.m

Board Member: Shelley Williams, Steve Burns, Daniel Beyer

Staff:

Visitors:

Agenda

Voucher signing

Budget for 2023 handed out

Vouchers

ADT	\$95.68
AVISTA	\$165.03
JUDY HARRIS	\$62.92
PUD	\$3963.32
SEAPORT MACHINE	\$108.00
ROTO ROOTER	\$229.38

TOTAL: \$4624.33

Vouchers were signed, and motion made by Daniel Beyer to approve, motion approved and seconded by Steve Burns. Motion carried.

Budget for 2023 was handed out for the Board Members to review and will go over it at the next meeting. Motion to adjourn the meeting made by Daniel Beyer and seconded by Steve Burns.

Meeting adjornd
20 minutes 9.50a.m