

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meetings

Date October 24, 2023

Time 9.30 am

Place: 1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Open to the Public and posted in the Lewiston Morning Tribune

Shelley Williams called the meeting to order at 9.30am

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff Members: Shane Sheets, Judy Harris

Agenda-Signing of vouchers

Budget

9.30 a.m.- 9.40 a.m Signing of Vouchers

The following voucher/warrants/electronic payments are approved for payment

Vouchers/warrants total7

Vouchers/warrants numbers 330616 through 330622

ADT	\$106.66	w#330616
AVISTA	\$173.06	w#330617
CARROLL-NASLUND	\$54.97	w#330618
LIVINGWATERS	\$230.04	w#330619
MEMORIAL MONUMENT	\$373.87	w#330620
QUALITY CONCRETE	\$91.93	w#330621
SCHURMANS	\$51.11	w#330622

TOTAL: \$1081.64

Vouchers were signed by the Board Members

The following vouchers/warrants/electronic payment are approved for payment for PAYROLL

Voucher/warrants numbers are 6

Vouchers/warrants numbers through

W#23761	\$2671.51
W#24029	\$867.25
W#23760	\$1681.39
W#24028	\$949.60
W#23759	\$2681.77
W#329978	\$1303.39

TOTAL: 10,154.91

9.40 a.m.-9.55 a.m The 2024 Budget was discussed and signed for approval.

9.55 am Shane went over items that need to be updated in the Cemetery Handbook.

UPDATE OF CEMETERY HANDBOOK

A. Smoking

1. 25 ft from the Building
2. Behind Shed
3. Smoking only on breaks and lunch hour

4. Smoke free campus
5. Not around the public
6. Go by the Washington RCW

Washington State Wage change

A. Salary

1. \$15.28 to 16.28
2. incentive to stay? Extra Vacation time
can not be taken all at once have to be split
3. no rollovers

10.00. a.m Dan Beyer made a motion to close the meeting and Steve Burns seconded the motion.

Meeting Closed

10.00am adjourned