

Asotin County Cemetery District #1
Nov. 12, 2019 Board Meeting
TIME: 10 AM.

Agenda

Col Ray & Sherri Domaskin-Wreaths Across America

Wreaths Across American will be December 14, 2019. Brought you a time line for the WAA. We have 1,250 Veterans in Vineland Cemetery. Agenda is: Week of Dec.1 and 13th Wreaths will be delivered. Storage location will be prepared for the delivery, Arrange for escort for truck delivering wreaths. Large US flags will be placed around the cemetery, unpack wreaths, and taken to the designated section of the cemetery. They are live wreaths, pallet size is 40"x48"x98". Probably will need to have concert floor. Lewiston has done this 3-4 years. Ceremony is inside where ours is outside. They would like to have the large flags put out. If not by the staff we will use volunteers. Can not put flags out the day before, they have to be guarded. We would like to put out some signs, to direct people to the Vets Wall for the ceremony. Parking, we have a 16 passenger bus. Are there other places-down by the road, down by Bennett s, just not on the grass and where the sprinklers are. Lenny stated that there is also parking out by the shop area. Tom stated why we don't shut off the roads you do not want people to drive on and pick them up and shuttle them to and from. The ceremony should not take anymore that 15 minutes. Then the veterans family will place their wreaths and then once that is done, then the volunteers will finish placing the wreaths. Volunteers will be in the cemetery to help with activities that are going on. There will be refreshments in the cemetery office. Shane will find the holes for the flags and have the shop cleaned out for the wreaths, and for the volunteers to place the large flags. Tom stated that he will talk to Jesse about helping out with the flags.

Mezia Media-Aaron

Aaron from Mezia Media is here to talk about the drone and the work that he has been doing for the website and promotion of the Columbarium and the Cemetery in general. He will interview each one of the commissioners and get their story. He wants to tell a story on the cemetery history-burial of loved ones and care and maintenance, improvement and etc. Talked about the Website for the cemetery. Talked about Mr. Holmes being down at the Columbarium when the drone went over and it was very moving to see him at his wife's burial site. Need to get a release from Mr Holmes to use it in the presentation. Interviews will be set up and the Board Members will go out after the meeting is over with. Lenny also talked about the contract that he had with Mezia Media some years ago and wondered if that cost of \$3,000 was the same or has it changes. Aaron stated the same.

Lisa H. with Keltic Eng.

Lisa with Keltic Eng is here today to talk to us about legal matters with the Columbarium. They would also like to be notified when niches are being sold, \$ amount and etc. They will set up a form of communication and contact and we will be glad to keep them informed. Also the plans and signage by state law, that is being used by Mr. Mendoza will be removed at some point from the cemetery by Keltic Eng. It was asked about the stamp that was put on the plans. Why was it removed. Lisa indicated that we would have to ask Mr. Mendoza or his Attny James Grow. There is a law suit out there against Mr. Mendoza for the Columbarium. Their Atty is Dave Risley. Our email was given to Lisa and she will be contacting us monthly for sales information.

Voucher signing

Voucher Signing was done by the Board Members

Project updates

Shane- Gravel is being placed down on the edge of the road side of Block 26 (that what I call it

cause no one has named it yet). Also on the North side of this area. The trees are in and they look beautiful. Shane has planted 10 tree in this area, put in the drip system for the trees and is staking the tree and protecting them from the elements. Also around the vault. This is up at the south side of Clears.

Cremations will be done in the Gazebo now. We will set it up at the time of setting up the burial calls. We are making a cover for the tables. We will put the chairs up and prepare the tables. There is also electric for them to play music.

We are having problems with the monument companies. They are not making everything flat with the ground and etc. We will be

Another thing- All inter workings in the office. I am going to work on taking care of more of the questions and problems that come up to get them done in a faster method. So I will try to take care of them without involving the Board Members. If there is something that needs your intervention, then I of course will involve you all. This is issues only.

Job Description-in above-also working on part time position. It is a hard position to get fill in. It's a sometime thing.

Also talked about the acreage of the cemetery and the storm water amount the cemetery pays.

Inter workings of the Cemetery-in above

2020 Budget-

Budget was signed and approved-taken to the Court House

Mr and Mrs Gary Hughes-

Mr and Mrs Hughes is here to talk out their resting place. They have six plots that are now in the North entrance of the cemetery in Fe hers 3. Their stone is 12 ft by 7. Shane stated 12x16=six grave. Prior to the levy Mr Hughes purchased these graves to help the cemetery out because we did not have any money. So for that he was given these graves. So today they are here to find that wonderful place. Mrs Hughes would like a view and she doesn't want where the water will be standing. Shane would like the dementions, it will be easier to make it central. Shane will be working on this.

Present: Lenny Frasure, Tom Turnbow, Shelley Williams

Employee: Shane Sheets, Judy Harris

Guests: Col Ray & Sherri Domaskin, Lisa with Keltic Eng., Aaron with Mezia Media, Steve Burns

1. Approve Agenda-Tom Turnbow approved the agenda and Shelley Williams 2nd the motion
2. Approve Minutes-Shelley Approved the minutes from the last meeting and Tom Turnbow 2nd the motion
3. Committee Report-Shane-above

4. PIFCU beginning	\$35.61
Dividend	\$ 0.01
Total	\$35.62
PIFCU Checking beginning	\$2572.21
Dividend	\$.31
Merch withdrawal	\$87.39
Balance	\$2485.13

Sept 2019 Beginning Balance \$150,373.18

Sept. 2019 Ending Balance: \$143,281.99

Signing of Vouchers: Avista \$325.52 Advanced Tire \$156.45 Carroll-Naslund \$22.67
Early Bird \$82.10 Gateway Materials \$0.10 Napa \$17.42 PUD \$35.03 Livingwaters \$199.25
Johns Saw Shop \$564.14 Atlas Sand and Rock \$502.04 Valley Green Sprinklers \$296.18
Home Depot \$36.54 Health Care Auth \$1819.62 Ringplanet \$49.62
Total: \$4106.68

Opening and closings -5

Plots-1

Saturday-2

Niches-0

Misc -0

Deposit: \$6224.50

5. Old Business-

6. New Business-

November 26, 2019

Voucher Signing only

Atlas Sand and Rock \$23.09 Early Bird \$80.76 Napa Auto \$15.08 Schurmans \$78.14
ADT \$80.61
Total: \$277.68

Adorned 15 mins.