

Asotin County Cemetery District #1

December 11, 2018

Called to order at 10 a.m.

Agenda:

Voucher Signing

Terracing landscape project

Wages

Present: Lenis Frasure, Shelley Williams, Tom Turnbow

Employee: Shane Sliets, Monte Wells, Judy Harris

Guest: Skip Jewett from Clearwater Summit

1. Approve Agenda-Motion made by Shelley Williams to approve the agenda and Tom Turnbow seconded the motion to approve

2. Approve Minutes-Motion made by Shelley Williams to approve the minutes of the last meeting and Tom Turnbow seconded the motion to approve.

3. Committee Report-Shane-introduced Skip Jewett that works for Clearwater Summit, the group that did the terrace project. He is here to answer any questions that you may have with this project. Skip did have some good comments. With the terrace project you can continue down the hill with more levels with rocks. He likes the terrace that they constructed. It is a great view of the areas. You can put up to 4 terraces.

Also talked about the work needed at the Block 4 area with the erosion problem with the junipers and the ground giving away. We are going to call this the East Terrace Project. We would like to correct this and save the road in that area. It would be about a two week project. This will have to be bid out. Tom is all for this to be done but will need a bid and will have to put it in our next budget year. Also talked about the stairs with the terrace how to extend when we are ready.

The Board also went over the plans for the Columbarium area with the new grounds for graves, parking, grass, trees, lighting, walk ways. These can all be done in phases. This area will worked on in stages, water or irrigation, mapping, pins for graves and then grass then sale of graves. Talked about the east side of the cemetery and getting it developed for the future.

Some of the items that we will not have to deal with will be storm water, asphalt.

Talked about the new niche that would have gone on blk 24-25. Because of tariffs the price has gone up to 25% more. So at this time it is over the budget price.

We have been working out a price for the Terrace Project cremain graves. We would like to stay in the range to accommodate the public.

Single graves on blk 24-25 - \$550.00 and \$535.00 opening and closing is \$1085.00

Single crem graves out in the Cemetery yard is \$1094.50 plus \$535.00 open & Close is \$1629.50

Single crem @ Columbarium is \$2,500.00 includes Opening and closings

Single crem on the Terrace is \$1,700.00 includes Opening and closing.

Single crem in the Niche is \$1100.00 plus \$220.00 is \$1,320.00.

With the amount of graves put on the terrace project, this will pay for this project plus.

Question was asked what would you do to keep people from coming up here and damage the grass? We would put up trees and signs to stay off the grass.

Lenny wanted to talk about the electric bill. Wanted to know why it has not gone down in cost since the upgrades that were done to the building. Shane explained that there are other expenses with this bill, such as the outside lights, two at the main office building, at the VFW wall, and Columbarium.

The ones at the main office were staying on 24%. Collier electric will be here today to look at them and change them to dusk to dawn or motion detector lights. We will then see how much this helps the heating billing from Avista.

Wages: This was tabled until January 2019.

Shane also wanted to talk about new hire to take his place at retirement. He feels that he will need time to train with all aspects of the cemetery. He was asked his age and when he felt he was going to retire. Monte was asked when he was going to retire. Tom stated that this is where the problem is; we need to think about the wages and benefits and go from there. This was tabled.

#### 4. Financial: Financial -Board went over the financials.

Savings: PIFCU beginning \$35.51

Dividend \$ 0.01

Total \$35.52

PIFCU Checking beginning \$1174.54

Merchant-Nov. \$ 44.96

check 1011 \$875.00 Check to James Grow, Attyr

Dividend \$0.04

Ending Balance \$254.68

2018 November Beginning Balance Cash \$209,134.75

2018 November Ending Balance no report from the County as of yet

Signing of Vouchers: Atlas sand \$542.50 Avista \$435.60 Carroll Nasiund \$38.19  
Clearwater Summett \$14,125.00 Napa \$228.46 Primeland \$253.52 PUD \$26.26  
St. of Wash Health care \$1810.77  
Total: 17460.30

#### DEPOSITS:

November 2018

\$10,210.75

11 Opening and closings

2-Plots

1-Staking

4-Saturday

1-Niches

5. Old Business-none

6. New Business-none

Adjourn: 61 minutes

Asotin County Cemetery District #1

December 27, 2018

Board Members: Shelley Williams, Tom Tumbow, Lenny Frasure excuse.

Staff: Momo Wells, Judy Harris

Agenda:

Signing of Vouchers

Atlas Sand and Rock \$204.23 Early Bird Supply \$12.89 E-Z Rental \$43.16 RingPlant \$49.57

Total \$309.85

Meeting adjourns