

Asotin County Cemetery District #1
Dec. 10, 2019 Board Meeting
TIME: 10 AM.

Agenda

Voucher signing
Project updates
Kerri Sandaine- Lewiston Morning Tribune-copy of email attached

Present: Lenny Frasure, Tom Turnbow, Shelley Williams, Steve Burns
Employee: Shane Sheets, Judy Harris

Guest: Kerri Sandaine- After the general meeting the Board Members went over the list of questions that was submitted earlier in the month. No recording was done on this discussion.

Questions: When was the district formed? How much money does it receive from taxes each year? Who governs the district? How have operations changed since voters approved this? What is your annual budget? What does it cost to bury someone at Vineland? How many graves do you have here? Any major projects in the works? Who is on the board? Who is the chair?

1. Approve Agenda- Tom Turnbow made a motion to approved the agenda with the change which stated that Kerri Sandaine is here and we will open the meeting for question from her. Shelley Williams 2nd the motion

2. Approve Minutes- Minutes from the last meeting was approved with the change to the 2nd paragraph with Mezia Media which stated Lenny talked about the contract that he (changed to) the Board had with Mezia Media. Shelley Williams 2nd the motion with the changes.

3. Committee Report-Shane

Area up by the vault. People driving over the values and graves. We have put the rocks in this area to prevent this from happening. We are working in this area to help make it easier for them to turn around. In doing this we have created other problems. People are using this area for bathrooms, and drug and etc activity. Would like to know if we can put a light up there to detour this problem or talk about the gate again.

The dump truck door has to be repair. Hinges, door latch

Vacation: Employees that were unable to use up their vacation. Would like to extend this time into 2020. Would need a letter from the Board Members to go to the Court House. Would like to have until June 1 to get this time taken. Board Member think this would be no problem. If employee is gone on vacation and a full burial is scheduled that is where the problem is. There has to be two people to do a full burial. If this happens we could call the other company to do the digging of this burial. We need to have contacts to call. Per Shane we do have the contact.

Lenny would like to have trail cams and put in the area by the top of Clears and maybe get license plates numbers? Our employees need to also be safe. Also talked about a flood light for this area and revisited the Gate subject.

Talked about the flags for the upcoming event with Wreath Across America. Flags will be put in every other hole. If it should be raining or snowing then the flags will not be put out. Two flags will be placed at the Vets wall and the 8 small flags will be replaced if need be. There will also be the main flag that is on the flag pole. If raining or snowing the flags will be put in the shop where they will dry out before placing them back where they are stored.

Per Shelley they have received notice that the truck has left Maine and they will give us 24 hours notice on the delivery of the wreaths. Escort has been arranged. There will be 141 boxes.

Voucher signing was then done.

Jenny Rynearson from the Asotin County Assessor office sent us a report that is for new construction that has been done in the year 2019 which was \$31,017.58. We will be receiving \$3,176.18 back into the budget under New Construction dollars for collection in 2020.

4. PIFCU beginning	\$35.63
Dividend	\$ 0.01
Total	\$35.64

P1FCU Checking beginning \$910.29
 Dividend \$0.12
 Merch withdrawal \$0.00
 Balance \$910.41

Oct. 2019 Beginning Balance \$143,281.99
Oct. 2019 Ending Balance: \$173,930.36
Nov 2019 Beginning Balance \$173,930.36
Nov 2019 Ending Balance \$186,469.64

Signing of Vouchers: Avista \$85.02 Atlas Sand \$286.59 Carroll Naslund \$22.67 Diesel machine \$450.80
Gateway Materials \$386.90 Home Depot \$118.70 John Saw Shop \$14.92 Living waters \$51.70 Napa Auto
\$73.87 Quality Concrete \$431.20 Valley Green Sprinklers \$4846.50
Health care Authority \$986.13 PUD \$27.31
Total: \$7697.29

Opening and closings -6
Plots-3
Saturday-2
Niches-
Misc -
Staking-3
Deposit: Nov. 2019
\$5957.05

5. Old Business- Gate- Nothing more was discussed about the gate. Stilled tabled.
Prices of Plots and burials was discussed and a change was made in the wording for opening and
closing of a grave. The prices now stand at opening and closing is included in the price of a plot.

6. New Business- Shelley brought up the question about Jess Ross not needing the Health Insurance that is provided
by the Cemetery, if we should increase his wage. This was talked about and that his
wage will be increased at the beginning of January 2020.

adjourned: 10.55a.m.

Asotin County Cemetery District #1
December 24,2019
11 AM.
Voucher signing only

Avista \$331.92 All About Auto Body \$457.68 Napa Auto \$4.19 RingPlanet \$49.62
Schurmans \$263.40 Auto Rain \$7.91 Wa State Auditors \$1401.40 Living Waters \$2186.31
Gateway Materials \$24.91
Total \$4727.34

adjourned: 11:15