

Asotin County Cemetery District #1  
1141 Vineland Drive  
Clarkston, Washington 99403  
509-758-8761

Board Meeting

12-12-2023

Time: 10.00 a.m

Open to the Public and posted in the Lewiston Morning Tribune

Agenda:

Project updates

Voucher Signing:

Shelley Williams called the meeting to order at 10.00 am

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff: Shane Sheets, Judy Harris

Guests: Steve Holmes

10.00 a.m. 10.02 a.m 1. Approval of the Agenda of November Meeting-Dan Beyer moved to approve the Agenda and Steve Burns seconded the motion, all in favor. Agenda Approved

10.02 a.m. - 10.04 a.m.2. Approval of the Minutes of November Meeting- Dan Beyer made a motion to approve the Minutes to the meeting. Steve Burns seconded the motion. All in favor, minutes approved

10.04 a.m. - 10.25 A.M. 3. Committee Reports: Blowing the last of the leaves. Cleaning up the shop. All equipment maintenance is done. Gate signage is done and good to go. We are holding off on the Gazebo until the county gets back with us. The road in Block 4 is going to remain shut. Safety is the concern. Concern regarding someone that drove over the only spot in the Cemetery that we didn't have a rock to cover valve box We have put posts in this area now. They are now protected and we will have to wait till spring time when the water is turned on if there was any damage. Valves are around \$80.00. This was in the St. Joseph's area, and Blk 2.

10.25 A.M. - 10.35 A.M. 4. Financial: Board Members review

October

Pf1cu Savings	\$35.79
Ending Balance	\$35.79

P1fcu Checking	\$2009.12
Dividends	\$ 0.26
Ending Balance	\$2009.38

November

P1fcu Savings	\$35.79
P1fcu Balance	\$35.79

P1fcu Checking	\$2009.38
Dividends	\$ .25
P1fcu Balance	\$2009.63

County Balance – October 2023

Beginning Balance	\$288,183.50
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Ending Balance \$343,017.51

October Deposits \$11229.50

November \$15685.00

The following voucher/warrants/electronic payments are approved for payments

Vouchers/warrants total 12

Vouchers/warrants numbers 331723 through 331734

Auto Rain \$23.94 w#331723

Avista \$96.37 w#331724

Carroll-nasland \$55.97 w#331725

CHS Primeland \$88.15 w#331726

Early Bird Supply \$41.62 w#331727

Health care authority \$2109.99 w#331729

Home Depot \$28.57 w#331730

Judy Harris \$130.89 w#331728

Napa Auto \$10.48 w#331731

Pud \$36.76 w#331732

Ringplanet \$56.45 w#331733

Schurmans \$34.77 w#331734

Total: \$2713.96

10.35 A.M. - 10.45 A.M. 5. Old Business- Wreaths Across America- Is ready to deliver the wreaths on Dec 13<sup>th</sup>.

Around 2pm. Shane will be here to show them where to put the wreaths.

10.45 A.M. -10.55 A.M. 6. New Business- Shelley has a couple of calls into Lucy Dukes office. She is hoping to have her at our meeting in January 2024. We will also go into executive meeting at that time.

10.55 A.M Daniel Beyer made a motion to close the meeting, Steve Burns seconded. Motion carried Adjourned 10.55a.m.

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Board Meeting  
December 27, 2023

Time: 9.30am

Open to the Public and posted in the Lewiston Morning Tribune

Agenda:

Signing of Vouchers

Project updates

Shelley Williams called the meeting to order at 9.30 am

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff: Judy Harris Shane Sheets excused

9.30 a.m. - 9.14 a.m Vouchers: Board Members reviewed and signed vouchers

The following voucher/warrants/electronic payments are approved for payments

Voucher/warrant total 3

Voucher/warrants numbers 332092 through 332094

Avista	\$265.94	w#332092
Napa Auto	\$12.97	w#332093
Schurmans	\$74.80	w#332094
Total	\$364.71	

The following vouchers/warrants/ electronic payment are approved for payment on PAYROLL

Voucher/warrants numbers are 6

Voucher/warrants number through

W#24436	\$2593.92
W#24692	\$867.25
W#24435	\$1556.67
W#24691	\$949.60
W#24434	\$1659.95
W#331424	\$1365.50

TOTAL: \$8992.89

9.14 a.m Dan Beyer made a motion to close the meeting, Steve Burns seconded and approved.

Meeting was adjourned

adjourned. 14 minutes