

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting December 10, 2024

Time: 10. am

Place: 1141 Vineland Drive

Clarkston, Washington 99403

Open to the Public and listed in the Lewiston Morning Tribune

Agenda:

Committee Reports

Signing of Vouchers

Executive Session RCW 42.30.110(1)i

The Asotin County Cemetery District #1 in County of Asotin, State of Washington, met this date.

Present: Shelley Williams, Chair, Steve Burns, Member and Daniel Beyer, Member.

Guest: None

Staff: Shane Sheets, Judy Harris

Regular meeting called to order at 10 am by Shelley Williams, Chair

1. Approval of the Agenda: Beyer made a motion to approve the agenda, Burns seconded the motion. motion carried

2. Approval of the last minutes: Beyer made a motion to approve the minutes of the last meeting. Burns seconded the motion. Motion carried

3. Committee Report: Shane Sheets- Leaves are finished. Most have been picked up and put in the pit and we mulched the rest. Part broke on the truck. Indignation. Fixed the light on the bunker for heat for the water valves. Mowers to be cleaned up. Will be time to trade in Jesse's mower. Has 640 miles. Have had since 2021. We will need to think about trading in for new mower in the spring. This was approved by the board for Shane and Jesse to start looking for a new one.

Mr. Griffin brought it to my attention that at our Board Meeting of December 14, 2021 was missed typed by saying we had not heard from Brian Shinn regarding the resolution yet. It should have said Ordinance. We are changing the wording to be corrected at this meeting. Ordinance No. 21-35. There was a motion on the floor to change the wording. Approved by Shelley Williams, Chair, Steve Burns and Daniel Beyer. Motion carried.

Jim Griffins claim for damages inside the Cemetery has been turned into his insurance adjuster. Shane is doing an interview with a part time person to start in the spring. He has worked for landscaping companies and etc. Shane will interview him and get back to the Board Members.

We are still waiting for Twin River Bank to finish the paperwork for a new account to set up for payroll that the Auditors office has turned over to the Junior Districts. This money is for Payroll and Expenses associated with payroll and retirement. A resolution need to be done and sent to the Financial advisor, Chris Kemp, Gloria Hancock, and Holly Schiffer at the Treasurer's office.

Sign: Shelley Williams _____ Steve Burns _____

Daniel Beyer _____

4. Financial

P1fcu Savings

Beginning Balance \$35.97

Ending Balance	\$35.97
P1fcu Checking	
Beginning Balance	\$2012.18
Dividends	\$0.26
Ending Balance	\$2012.44
County Month End 10/1/2024- 10/31/2024	
Beginning Balance	\$327,793.78
Total Activity	\$4,167.54
Ending Balance	\$342,961.32
Deposits	
10-18-2024	\$835.00
10-29-2024	\$3144.00
11-20-2024	\$785.30
TOTAL	\$4764.30
Tax Balance	
Outstanding taxes	\$47,542.82
Taxes Collected	\$-41,956.12
Tax Refunds	\$113.93
Ending Balance	\$5,700.63

Vouchers:

w#341068	Asotin Auditor	\$1000.00
w#341069	Avista	\$103.21
w#341070	Carroll-Naslund	\$61.07
w#341071	Gittins & Dukes	\$462.00
w#341072	Napa	\$26.01
w#341077	Schurmans	\$22.74
w#341072	Health care Authority	\$2158.85
w#341073	Napa	\$26.01
w#341074	Port Electric	\$202.32
w#341075	P.U.D	\$43.32
w#341076	Ringplanet	\$61.62

Total: \$4362.21

Payroll:

w#340651	\$1582.18	12-5-24
w#28494	\$1857.35	12-5-24
w#28495	\$1912.22	12-5-24

5. Old Business

6. New Business

Dan Beyer made a motion to close the meeting. Steve Burns seconded the motion, motion carried Meeting adjourned at 11:05a.m.

The Cemetery Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW 42.30.60. The board may

add, delete, or postpone items and may take action of any item not on the agenda.

Shelley Williams, Chair _____ date: 12-10-2024

Asotin County Cemetery Districts
1141 Vineland Drive
Clarkston, Washington 99403
758-8761

Board Meeting
December 20,2024 replacing December 24, 2024
Do to Members away for the Holidays
Open to the public and posted in the Lewiston Morning Tribune

The Asotin County Cemetery District #1 in County of Asotin, State of Washington, met this date.
Present: Shelley Williams, Chair, Steve Burns, excused, and Daniel Beyer, Member.
Guest: None
Staff: Judy Harris

Agenda:
Voucher signing

Regular meeting called to order at 10 am by Shelley Williams, Chair

Vouchers		
w#341323	Carmel Mminogue CPA	\$397.00
w#341323	ADT	\$117.86
w#341324	Early Bird	\$21.62
w#341325	Schurmans	\$600.51
Total		\$1136.99

Vouchers were signed and approved by the Board

10.05am Dan Beyer made a motion to close the meeting, Shelley Williams seconded the motion.
motion passed.

RESOLUTION NO. 2024-01
A RESOLUTION REQUESTING MONEY TRANSFER TO TWIN RIVER BANK FOR
PAYROLL AND RETIREMENT BENEFITS

FOR YEAR OF 2025

WHEREAS, ASOTIN COUNTY CEMETERY DISTRICT #1 aka VINELAND CEMETERY met December 10, 2024, and held in a public meeting, and;

WHEREAS, the Board of Asotin County Cemetery District hereby authorize the CHIEF FINANCIAL OFFICER of ASOTIN COUNTY to disperse funds to the above bank on behalf of Asotin County Cemetery District in the amount of \$100,000.00 from account 663.000.

Approved: December 10, 2024

Shelley Williams, Chair _____

Steve Burns, Member _____

Daniel P. Beyer _____