

Asotin County Cemetery District #1  
March 13, 2018 Board Meeting

Agenda:  
Voucher Signing  
Committee Report- Shane

Meeting was called to order at 10am by Chair Lenis Frasure

Present: Lenis Frasure, Shelley Williams, Tom Turnbow  
Employee: Shane Sheets, Monte Wells, Becky Martin, Judy Harris  
Guest: Rudy Mendoza

1. Approve Agenda

Motion made by Tom Turnbow to approve the agenda and Shelley Williams 2<sup>nd</sup> the motion

2. Approval of previous meetings minutes

Motion made by Tom Turnbow to approve the previous minutes and Shelley Williams 2<sup>nd</sup> the motion.

3. Committee Report-Shane-Monte

Would like to get the final go ahead to made improvement to Fehrs 3 with the trees and benches so that we can then add flat and upright stones to the north side of that area. We then would still leave the hill side for flat stones only. We are hoping that this will make that area more appealing to the public. Rules and Regulations will be updated.

Monte -Bids are in and Russell got the bid for the Vets wall project. Materials have been ordered and he will be able to start it sometime in April.

Resolution for the Monthly Meeting and a Voucher signing meeting has not been finished by Jane Risley. She will try to get that done and email to us for your signatures. Motion was made to go ahead with the voucher signing meeting on the last Tuesday of the month even tho the resolution has not been finished. Tom 2<sup>nd</sup> the motion.

4. Financial: Financials were reviewed by the Board Members

January 2018 Beginning Balance 331,642.85  
January 2018 Ending Balance 299,624.11

Signing of the Vouchers were done by the Board Members

March Vouchers

ADT \$74.85	CARROLI. NASLUNE \$38.19
AVISTA \$411.50	CENTURY LINK \$64.83
JUDY HARRIS \$11.86	HEALTH AUTHORITY
MAC CYCLE \$72.24	NAPA \$6.85
PUD \$23.11	SCHURMANS \$48.46
TELPLEX COMM \$44.56	ATLAS SAND \$53.80
VISA \$408.88	
TOTAL	

DEPOSITS:

January 2018 \$4854.50  
February 2018 \$5508.00

## 5. Old Business-

Question- Can we start on the beautification on Fehr's 3 to make more appealing??

This was answered in the project updates by Shane.

Question -Can we start getting the supplies for the Terrace Project so that we can be ahead of the game??

This project was tabled at the last meeting, but additional concerns and questions are being asked. It was decided that Shane should go ahead with the bidding process for the terrace project and have them meet with the Board to go over the plans. There was some concern about the cost and that is why Shane and Monte would help with the project to keep the cost down. The terrace would go out 12 feet with cremain graves on this area to recoup money to off set expenses. Tom wanted to know if this area can still be mowed. Yes. Also question about the possibility of the terrace run off when rain and watering is done. Shane stated that this area should not have any run off problems. It will be watered by the sprinklers from above. There is grass so there should be no erosion. Also Lenny stated that we would not want it to flood out the beautiful project of the columbarim. Also they talked about having this done before the gravel project for the columbarim is done so that the large trucks and other machines don't ruin that area of the parking lot.

## 6. New Business

Mr Mendoza gave the Board an update on the columbarim project. No date for completion as of yet. He is still working on finishing the fence and rocks around the foundation of the columbarim. The fencing and the powder coating needs to be done, once that is done then the sprinkler system and the sod can be installed. Edging- he is suggesting the plastic edging be used. Mr Mendoza stated that he is about 20% done. There are 23 panels that need to be done. Hopeful 1 ½ month to finish the fencing and then the sod and sprinklers will go in.

Shelley questioned maybe the hold off of the parking lot project cause of the trucks and etc. Shane said that he can ask them to hold off on that project until all other projects are finished. A motion was made and 2<sup>nd</sup> to hold off on the parking lot project until Rudy is done. It is not a bad idea so that the gravel is not pressed down.

Lenny wanted to know how many cremains last year (2017). There was 43 cremains services and 26 full burial.

If there is nothing else for the good of the order this meeting is adjourned.

Adjorned

39minutes

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