

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting
March 14, 2023 @ 10 am
Open to the Public and posted in the Lewiston Morning Tribune

Agenda:
Minutes-
Project updates
Lucy Dukes
Executive Session

Boar Members: Shelley Williams, Daniel Beyer, Steve Burns excused
Staff: Shane Sheets, Jesse Ross
Guests : Lori Leavitt, Lucy Dukes Attny

10.00 a.m. 10.02 a.m. 1. Approval of the Agenda- Danial Beyer moved to approve the agenda, Shelley Williams seconded the motion. Motion approved
10.02 a.m. - 10.03 a.m. 2. Approval of the Minutes of last meeting- Danial Beyer moved to approve the minutes of the last meeting, Shelley Williams seconded the motion. Motion approved.
10.03 a.m. - 10.25 a.m. 3. Committee Reports: Shane gave the board the bids for the Gazabo for the upper level of the Cemetery. The Board Members discussed the bids and agreed on the 24x24x8 gazabo with sheet metal on roof and gable trusses and concrete slab, broom finished. Total was \$17,280 by Mike Pole Barns. Daniel Beyer made a motion to accept this bid. Shelley Williams seconded the motion. Motion passed. Shane also stated that the Flag Poles were in and he will need the Board Member to visit the Veterans Area and decide where they want the poles to go. Shane stated that they ordered for the 5 branches of the service. Daniel Beyer states there are six so one more will have to be ordered. Shane will do that.

10.25a.m.- 10.35 a.m. 4. Financial- Board went over the Financials

P1fcu Savings

Beginning Balance	\$35.79
Ending Balance	\$35.79

P1fcu Checking

Beginning Balance	\$2006.83
Dividend	\$0.26
Ending Balance	\$2007.09

County January Balances

Beginning	\$300,297.31
Ending	\$280,554.87

February is not in yet

Deposits for January 2023

February 14, 2023 \$1954.50
February 22, 2023 \$3300.00
Total: \$5254.50

Vouchers: Board Members Signed the vouchers for payment
The following voucher/warrants/electronic payments are approved for payment

Vouchers/Warrants total 9

Numbers 324771 through 324779

Avista	\$91.98	W#324771
Carroll-Naslund	\$54.97	W#324772
Guys Outdoor	\$190.79	W#324773
Health Care Auth	\$2109.99	W#324774
Home Depot	\$1150.07	W#324775
PUD	\$73.52	W#324776
Ringplanet	\$55.68	W#324777
Schurmans	\$93.77	W#324778
Unleashed Marketing	\$1000.00	W#324779
Total:	4820.77	

10.35 a.m.- 10.45 a.m.. Old Business- Jim Griffin- Copies of time sheet for Nov-Dec 2022 and Jan-Feb 2023.

6. New Business-none

10.45 a.m. - 10.58 a.m Executive Session was held at 10:30 a.m. for approximately 28 minutes regarding the Columbarium

RCW 42.30.110 (1)i

10.58 a.m. Board adjourned at 10:48 a.m. until their next scheduled meeting at 9:30 a.m. on March 28, 2023.

Asotin County Cemetery District 1
1141 Vineland Drive
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Board Meeting: March 28, 2023

Board Members: Shelley Williams, Daniel Beyer, Steve Burns excused due to illness

Time: 9.30am

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Voucher Signing

9.30 a.m – 9.45 a.m. Vouchers:

The following voucher/warrants/electronic payments are approved for payments

Voucher/warrants 4

Numbers 325093 through 320595

Avista	\$247.68	W#325092
Gittins & Dukes pllc	\$562.50	W#325093

Mike Pole Barns	\$9720.00	W#325094
The Computer Guy	\$211.99	W#320595
Total:	\$10,742.17	

Vouchers were approved and signed by The Board Members

The following voucher/warrants/electronic payments are approved for Payroll
voucher/warrants total 5

w#21420	\$2306.23
w#216643	\$867.25
w#21419	\$1534.90
w#21662	\$1015.85
w#324242	\$1297.93
Total	\$7022.16

9.45 a.m.

Daniel Beyer moved that the meeting be closed and Shelley Williams seconded the motion

adjourned at 9.45 a.m.