

Asotin County Cemetery District #1
1141 Vineland Cemetery
Clarkston, Washington 99403
509-758-8761

Board Meeting Open to the public and posted in the Lewiston Morning Tribune
April 12, 2022 @10.am.

Agenda:

Signing of vouchers

Project updates

Voucher signing time change

Certificate of Training

Website updates

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Employees: Shane Sheets, Judy Harris

Guests: None

Meeting called to order by Shelley Williams at 10 am.

1. Approval of Agenda: Daniel Beyer made motion to accept the agenda for today's meeting and Steve Burns seconded the motion. Motion carried

2. Approval of March 8, 2022 Minutes: Daniel Beyer made motion to accept the minutes of the March 8th meeting with the exception of the price of the new niche wall which is \$1320.00 for the interment of one set of ashes and \$220.00 for any additional added to each spot. Also the ashuarie will be \$400.00 for each cremain. Using the ashuarie is based on a no return policy. Once they are put in the ashuarie we are unable to retrieve them back.

3. Committee Report: Shane Sheets:

Gate: All signs are up and approved by the County.

County owns all the roads and signage is legal. One lane and do not enter, stop signs, signs for no large delivery trucks on the west side of the cemetery. These roads are being treated just like any County roadway. Example: Someone runs the stop sign, they can be ticketed for that. Anyone having an issue. Its county roads. Signs are all approved. Its treated like a blocked off road.

If anyone calls and has an issue: its per County Rules, County has everything set in place. Same with the one way. Set in place for traffic flow. We are working with the County on all of this. Top of Flag Pole: they are going to redo this to make it larger by widening it by cutting back and putting stones there. Fire truck need to have a way to turn around.

Closure Time: Closure time for the gate will be 10 pm. to 5 am. seven days a week.

Code Access: Fire Department, Sheriff Department and Gentleman up on the west side of the County road.

Shrubs: Some of the shrubs are getting mold inside due to the moisture. We are cutting them out and planting grass, planting ivy and this should be done withing a couple of weeks.

Napa Auto: Napa has a 50% off sale on oil filters. Which is a big savings. You will see a voucher coming across on this.

Water: Water will be turned on in a week or so.

Kinzer Air: Will be sending us a quote for heating and cooling of this building. It was the only company that came out to give us a bid. I will email you a copy when we receive it. The estimate is around \$4,000 to \$5,000.00.

Shane also talked about the Veteran Stones that are being shipped to the Cemetery. One has been shipped and broken 3 different times. Talked about the emblems. Mahoney's, Memorial Monuments, and Garlinghouse Memorial can order these for the families if they wish to have them put on their loved ones stones. Shane was given the okay to order one for this stone that needs an area covered. Shelley Williams made a motion to purchase a two (2) inch emblem. Steve Burns seconded the motion, motion carried.

Financial: Board Members went over the Financial: Daniel Beyer made motion to accept and Steve Burns seconded the motion. Motion carried

P1fcu Savings	35.79
Dividends	00.00
Total Savings	35.79

P1fcu Checking	2056.53
Dividends	0.24
Total Checking	2056.77

Account Summary

February

Beginning Balance	\$309,992.90
Ending Balance	\$295,525.64

Deposits

March	3-25-22	\$2670.00
Total:	3-22-22	\$2069.00
	3-09-22	\$535.00
	3-09-22	\$3704.00
	3-02-22	\$4979.50
	TOTAL	\$13,957.50

Vouchers: Signing of the vouchers were signed and approved Motion carried
AVISTA \$325.52 Collier Electric \$11,429.13 HEALTH CARE AUTHORITY \$1940.95
MEMORIAL MONUMENTS \$32.40 NAPA AUTO \$221.69 PUD \$34.66
RING PLANET \$51.14 SCHUMANN \$100.70 LIVINGWATERS \$199.80 Carroll-Naslund
\$55.97 CHS Primeland \$1671.86 HOME DEPOT \$5.34
TOTAL: \$16,069.16

5. Old Business: Request from the Library:

The Library has requested a copy of the Cemetery Data Base for a grant project they are working on. Shelley Williams stated that she has talked to Tri State Hospital and the Fire Department. Talked about what they provided to the Library. The Cemetery will provide a report of how many burial there were at the cemetery for the last three(3) years. More information can be obtained thru Find A Grave or by calling the office @ 509-758-8761.

Motion was made to send only the basic information by Daniel Beyer and motion seconded by Steve Burns. Motion carried.

6. New Business: Has anyone heard from Mrs. Mendoza regarding the holes that need to be finished? Shane has talked to Knox but he has had no response from his calls. He is busy, so he will wait for her to let him know

Would be nice to have 10 or 20 finished.
Shelley Williams will work on this.

Daniel Beyer stated that there will be a Flag Retirement at the VFW on Warner Avenue in Lewiston on April 30, 2022. Flags also can be taken to the drop box at the 15th street VFW in Clarkston.

Update Cemetery literature in the form of pamphlets and website. Need to call Mezia and get estimate. On the website.

Also talk to Printcraft for maybe a bi-fold on prices and general information. With this we should also include Columbarium. Daniel Beyer made a motion to have estimate done and Steve Burns seconded the motion, motion carried.

Daniel Beyer made a motion that the Cemetery fourth (4) Tuesday meeting for voucher signing be moved from 10 am. to 9:30 am due to conflict. Steve Burns seconded this motion, all were in favor motion carried. By Laws will be changed and signed at the following meeting.

Steve Burns made a motion to adjourn meeting. Daniel Beyer seconded the motion, motion carried meeting adjourned

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
Board Meeting- Open to the Public and posted in the Lewiston Morning Tribune
April 26, 2022

Agenda:

Voucher signing only

Meeting called to order by Shelley Williams, Daniel Beyer seconded the motion, motion carried.

Vouchers:

ADT \$95.68

AUTO RAIN \$21.13

GATEWAY MATERIALS \$23.27

JUDY HARRIS \$29.95

JOHN SAW SHOP \$211.99

NAPA AUTO \$73.75

STATE AUDITORS OFFICE \$1814.10

TOTAL: \$2269.87

Motion by Steve Burns to adjourn the Board Meeting and Daniel Beyer seconded the motion, motion carried. Meeting adjourned.