

Asotin County Cemetery District 1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting

April 9, 2024

Time: 10.00 a.m.

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Committee Report

Signing of Vouchers

Letter to Dennis Hastings

The Asotin County Cemetery District in the County of Asotin, State of Washington, met this date.

Present was Shelley Williams, Chairman. Steve Burns, Member and Daniel Beyer, Member

Staff: Shane Sheets, Judy Harris

Regular meeting called to order at 10a.m. by Shelley Williams

1. Approval of the agenda- Daniel Beyer moved to approve the agenda for April 9th 2024, as written. Steve Burns seconded, motion carried.
2. Approval of the Minutes of March 12th and 26th 2024. Daniel Beyer moved to approve the minutes of March 12th and 26th of 2024, as written. Steve Burns seconded, motion carried.
3. Committee Report- Trucks have been services. Trees have been ordered, for the new area at the gazebo for family services. Trees are running around \$350.00 each. Small leaf maple. They will grow from 25 to 30 ft tall. Mr. Beyer was concerned about the birds nesting in the gazebo's. Shane stated that we are not having problems with that happening with the other Gazebo. They are cleaned out and sprayed down before each service. No complaints.
Shane has called for bids on the parking lot to be striped. Waiting for bids to come in.
Have also called on the sprinkler line for water by the new gazebo- Bid have not come in yet.

4. Financial: Judy went over the financial

P1fcu savings

Savings \$35.79

Ending balance \$35.79

Checking \$2010.15

Dividends .24

Ending Balance \$2010.39

County Budget Reports: End of March

March Beginning Balance \$319,597.11

March Ending Balance \$324,741.68

Vouchers: Vouchers were reviewed and signed and ordered to be paid:

Warrant \$	Vender	\$Amount
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334722	Carroll-Naslund	\$54.97
334723	CHS Primeland	58.15
334724	Healthcare Authority	2158.85
334725	Napa Auto	20.87
334727	Ringplanet	59.34
334728	Schurmans	47.90
334729	Unleashed Marketing	275.00
334721	Avista	275.85
334726	PUD	47.26

Total \$2998.19

The following voucher (warrents) numbers are approved for payment
No information on payroll given to ACCD#1 from the Auditor's office

Payroll

w#334411	\$1247.31	4-5-24
w#25726	\$1139.57	4-5-24
w#25727	\$1912.22	4-5-24

total: \$4299.10

5. Old Business-NONE

6. New Business:

Judy has submitted the OAS audit information for the year 2023. This audit is done each year and submitted before May 29th 2024.

Daniel Beyer made a motion to close the meeting of April 9th 2024, Steve seconded the motion.

Motion was carried.

Adjourned @10:30am

The Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW42.30.60. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

Asotin County Cemetery District #1
1141 Vineland Drive
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Board Meeting

April 23, 2024

9:30 am.

Board Members: Shelley Williams, Steve Burns and Daniel Beyer

Staff: Shane Sheets, Judy Harris

Open to the Public and Posted in the Lewiston Morning Tribune

Agenda

Signing of Vouchers

1. Approval of the Agenda

4. Financial-vouchers were approved and signed by the Board Members

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Vouchers

335051w# ADT \$117.86

335052w# Schurmans \$875.42

335053w# Wilbert \$277.00

Total \$1270.28

Payroll:

w#25982 \$955.85 4-19-24

w#25983 \$873.50 4-19-24

Total: \$1829.35

Deposits for April

4-9-2024 \$2039.00

4-15-2024 \$3718.00

4-16-2024 \$655.00

Total \$6412.00

5. Old Business-NONE

6. New Business-NONE

Daniel Beyer made a motion to close meeting, Steve Burns seconded the motion. Motion carried.

Adjourned 9:50am

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