

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting
May 9, 2023 @10am
Open to the public and posted in the Lewiston Morning Tribune

Agenda:
Project updates
Voucher Signing
Executive Session

Board Members: Shelley Williams, Steve Burns, Daniel P. Beyer
Staff: Shane Sheets, Judy Harris
Guests: None

10.am to 10.05 a.m.1. Approval of the Agenda of last Month: Daniel Beyer moved to approve the agenda for today's meeting. Steve Burns seconded the motion.
10.05 to 10.10 a.m.2. Approval of the Minutes of last Month: Daniel Beyer moved to approve the minutes of the last meeting and Steve Burns seconded the motion.
10.10 to 10.20a.m.3. Committee Reports: Shane reported that the flag are in at the Veterans Area. New clock is up and running on Fitzgerald. All clocks are the same now in the Cemetery. Water is running. We had to get (4) four new batteries for the Gate. They last for a year. They are \$18.00 each. New mower failed our test. Replacement mower came and broke on day two. Could not go up our hills. Told Guys outdoor to bring back our trade in mower. May just get new tires for the old mower for around \$280.00 per set. Need to see what the county needs if we get it from amazon.
Daniel Beyer asked how many sprinkler heads had to be replaced from the winter weather? Shane stated only one so far. The Veterans area. All the heads have been gone over. One more to work on, so that the water doesn't hit the black stone on the Niche Walls.
Shane also talked about Avista adding additional pole up by the office are to light up where the new Gazebo is going. Shane will call them and see if that is possible. If so then the light on the building will be done away with.

10.20 to 10.25 a.m. 4. Financial Board approved the financial

P1fcu Savings

Beginning Balance	\$35.79
Ending Balance	\$35.79

Checking Account

Beginning Balance	\$2007.33
Dividends Deposit	\$.26
Ending Balance	\$2007.59

County March Balance

Beginning Balance	\$285,360.26
Ending Balance	\$278,684.92

April Deposits \$3140.00

The following voucher/warrants.electronic payments are approved for payments

Voucher/warrants total 12

Voucher/warrants numbers 326384 through 326395

Avista	\$91.98	W#326384
Blue Mtn Agri	\$451.57	W#326385
Daniel P. Beyer	\$217.00	W#326388
Carroll-Naslund	\$54.97	W#326386
Collier Electric	\$132.84	W#326387
Early Bird	\$82.78	W#326389
E-Z Rental	\$43.28	W#326390
Health Care Authority	\$2109.99	W#326391
Living Waters	\$199.80	W#326392
RingPlanet	\$55.08	W#326394
Schurmans	\$516.49	W#326395
Printcraft	\$90.10	W#326393
TOTAL:	\$4045.88	

5. Old Business- none

6. New Business- none

10.35 a.m.Daniel Beyer made a motion to closed the meeting and Steve Burns seconded the motion

Meeting adjourned at 10:35 am

Asotin County Cemetery District 1

Board Meeting May 23rd 2023

Time 9.30 am

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Flags for Memorial Weekend

Website

Signing of Vouchers

9.30 a.m – 9.45 a.m. Flags for Memorial weekend – Flags will go up around the cemetery

Website- Spoke to Michelle and there are a few issues. Michelle called Mezie and he will edit it or remove the entire portion that needs to be removed. She will do this for \$200 or \$300.00.

Dan made a motion to let Michelle with Unleashed Marketing and design to edit it and authorities to take care of the website and stay in the \$200 and \$300.00 mark with Mezia and then go live. Steve Burns seconded and all were in favor. Shelley Williams will talk to Michelle to go forward.

9.45 a.m – 9.55 a.m. Voucher Signing Vouchers were signed and approved.
The following voucher/warrants/electronic payments are approved for payments
Voucher/warrants total 6

Voucher/warrants numbers 326762 through 326767

Avista	\$170.22	w#326762
Home depot	\$90.73	w#326764
J& J Tire	\$246.22	w#326765
John Saw Shop	\$41.84	w#326766
PUD	\$36.76	w#326767
Judy Harris	\$106.13	w#326763
Total:	\$691.90	

The following vouchers/warrants/electronic payments are approved for payment

Voucher/warrants number are 5

Vouchers/warrants are -payyroll

W#22063	\$2540.75
W#222285	\$867.25
W#22062	\$1587.99
W#22284	\$949.60
W#326043	\$1318.78
Total	\$7264.37

9.55 a.m. Daniel Beyer moved to close the Meeting , Steve Burns seconded the motion, motion passed. adjourned 25minutes