

Asotin County Cemetery District #1  
1141 Vineland Drive  
Clarkston, Washington 99403

Board Meeting

June 13, 2023 @10 am.

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Project Updates

Voucher Signing

Hire New Summer Help

Fall Maintenance

Website- will look at this when Shelley Williams returns

Board Members: Dan Beyer, Steve Burns, Shelley Williams is excused

Staff: Shane Sheets, Judy Harris

Guests: None

10.00 am-10.02 a.m.1. Approval of the Agenda- Dan Beyer moved to approve the agenda for June 13, 2023, Steve Burns seconded the approval.

10.02a.m.- 10.04 a.m. 2. Approval of the minutes of May 2023 meetings- Dan Beyer moved to approve the minutes of May 2023, Steve Burns seconded the approval.

10.04a.m. - 10.20 a.m. 3. Committee Reports- Niche walls and Flags are in at the Veterans Area. Planting has been done. New summer hire help. His name is Steve Edelman. He will be helping to get us caught up from winter. Weed eating and spraying.

We will be putting another set of benches in at the Gazebo Area.

The large rock that we are using for the sign at the Veteran Area will be done around August.

Still working on a new lawn mower purchase. The difference in the mowers are around \$3,000.00.

Didn't show the discount. Discount apply to all Cemetery. Still a work in progress.

Backhoe and Dump Truck are going to need working on. Hydraulics, leaks, seal kits and starting to make noise. The issue is finding someone to work on them. Mt. Ag is changing policy and instead of someone coming to the cemetery, we now have to take the machines to them. Jesse has been put in charge of this project.

Gazebo in the upper area by the office is still work in progress.

10.20 a.m.- 10.30 a.m. Financial

Pifcu Savings	\$35.79
Ending Balance	\$35.79
P1fcu Checking	\$2007.59
Diviends	\$ .25
Ending Balance	\$2007.84
County Balance	4-30-2023
Beginning Balance	\$278,549.92
Ending Balance	\$323,928.67
Deposits- April	\$1190.00

	\$1950.00
Deposits-May	\$2700.00
	\$2699.50
	\$2384.50
Total	\$10,924.00

Vouchers: Board members approved and signed the vouchers.  
 The following voucher/warrants/electronic payments are approved for payments  
 Voucher/warrants total 12

Vouchers/warrants numbers 327390 through 327401

Asotin Co Public works	\$644.92	w#327390
Avista	\$91.98	w#327391
Carroll-Naslund	\$54.97	w#327392
CHS Primeland	\$98.90	w#327393
Gittins & Dukes	\$135.00	w#327394
Health Care Auth	\$2109.99	w#327395
Living Waters	\$773.28	w#327396
PUD	\$2170.53	w#327398
Ringplanet	\$55.08	w#327399
Schurmans	\$165.46	w#327400
ValleyGreen sprinklers	\$763.24	w#327401
Napa Auto	\$35.88	w#327397
Total	\$7276.10	

10.30 a.m. to 10.35 a.m

Old Business- Website has been updated and we need to view it. Shelley will answer any questions at next meeting.

6. New Business- none

10.36 a.m. Dan Beyer made a motion to adjourn the meeting and Steve Burns seconded the motion.

Adjourned 10:36 am.

Board Meeting

June 27, 2023 @ 9:30 am.

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff: Shane Sheets, and Judy Harris

Agenda:

Voucher Signing

Website viewing

Board Members: Shelley Williams, Steve Burns, Daniel Beyer

Staff: Shane Sheets, Judy Harris

9.30 a.m.- 9.32 a.m.Meeting was called to order at 9.30 am. by Shelley Williams.

9.32 a.m 9.45a.m.-Vouchers: Were reviewed and signed

The following voucher/warrants/electronic payments are approved for payments

Vouchers/warrants totals 5

Voucher/Warrants numbers 327643 through 327647

Aiens Company	\$10247.64	w#327643
Auto Rain	\$17.70	w#327644
Primeland	\$643.52	w#327645
Early Bird	\$22.41	w#327646
Johns Saw Shop	\$29.98	w#327647
Total:	\$10961.25	

The following voucher/warrants/electronic payments are approved for payments

Vouchers/warrants numbrs are 5

Vouchers/warrants for PAYROLL

W# 22348	\$2775.06
W#22629	\$867.25
W#22347	\$1755.51
W#22628	\$949.60
W#326887	\$1471.68
TOTAL	\$7819.10

9.45 a.m. -10.02a.m. Shane talked to the board about the repairs to the Back hoe.

It is in need of repairs. The Board made a motion for Shane to have the Back hoe worked on.

Steve Burns seconded the motion. Motion was passed.

Shane also brought up the subject regarding the new Mower. All is done and new mower is here.

Talked about the Website and Shelley Williams is in contact with Michelle. Will give an update next meeting.

10.02 a.m. Motion made by Dan Beyer to close the meeting. Seconded by Shelley Williams.

Adjorned: 10.02a.m