

Asotin County Cemetery District 1  
1141 Vineland Drive  
Clarkston, Washington 99403  
509-758-8761

Board Meeting

June 11, 2024

Time: 10.00am

Place: Vineland Cemetery Office

1141 Vineland Drive

Clarkston, Washington 99403

Open to the Public and posted in the Lewiston Morning Tribune

Agenda:

Committee Report

Signing of Vouchers

Added to the Agenda: Executive Session RCW 42.10.110(1)i Columbarium

The Asotin County Cemetery District #1 in the County of Asotin, State of Washington, met this date.  
Present: Shelley Williams, Chair, Steve Burns, Member and Daniel Beyer, Member.

Guests: None

Staff: Shane, Judy

Regular meeting called to order at 10am by Shelley Williams, Chair

1. Approval of the Agenda: Added items to the agenda and approved by Daniel Beyer, Steve Burns and Shelley Williams. Seconded by Steve Burns. Motion Passed
2. Approval of the Minutes of May 14<sup>th</sup> and May 28<sup>th</sup> 2024. Daniel Beyer made a motion to approve the minutes of May 2024. Steve Burns seconded the motion. Motion passed
3. Committee Report: Shane Sheets

We had the parking lot done over the weekend with Stripes a lot. It looks nice.

Stone Sitting in the Cemetery

Wilbert Precast has been coming in the cemetery to set stones. They are new to setting monuments. They have been hired by Memorial Monuments to do this side of their business. They are using a large \_\_\_ track hoe\_\_\_ and this cemetery is not set up to have this type of machine running around our cemetery. They have been talked to about it. They will not listen. They don't care. We have water pipes, sprinklers and etc out in the yard and so much footage to work between graves. When they come out here after we have left and run over head and etc. and the water comes on at night and water is going every which way, and we don't know it until its to late. They don't know where our valve boxes are and the weight of their machines can do great harm. Would like a letter send to the Spokane office explaining that this equipment will not be allowed in our Cemetery.

If they do not comply they will no longer be allowed to set stone in Vineland Cemetery. There are power hand carts out there they can use. Garlinghouse has one and it works nicely. Also there is a Stone Sitter mini Trailer with big tires. Their heavy equipment causes problems. Board agreed and a letter will be sent. Damage is what we are worried about.

Primeland wants to put an auto fill devise on our gas tank,. This is so they can monitor when it needs to be filled. This is to better service us. We have a 300 gal on Diesel and 300 Gal on Gas. Being done on their system they say can same money per gallon. This will not help us with the budget and I don't want the tank to be full for over the winter months when we are not using it. So, I elected not to do this.

Powder coating the new table for the Gazebo is expensive, so we have painted it and will be installing it when dry. The new benches will be here in a couple of weeks.

There was a lady that called that has cancer. She is unable to get to her husbands grave. I could put a couple of steps to get to this grave. Unable to put railing on these. Not wide enough. No rail No steps.

4. Financial- Reviewed

P1fcu 4-1-30-2024

Savings Reviewed by the Board Members

Beginning Balance \$35.79

Ending Balance \$35.79

Checking Account

Beginning Balance \$2010.65

Dividends .25

Ending Balance \$2010.90

County Month End- April 2024- Reviewed by the Board Members

Beginning Balance \$324,741.68

Activity \$75,125.13

Ending Balance \$399,866.81

Vouchers: Vouchers were reviewed and signed by the Board Members

w#336317 Asotin County Auditor \$1,000.00

w#336318 Avista \$251.73

w#336319 Carroll-Naslund Disp \$54.99

w#336320 CHS Primeland \$585.26

w#336321 Gateway Mateials \$87.98

w#336322 Judy Harris \$59.24

w#336323 Healthcare Authority \$2158.85

w#336324 Lew Schwab \$30.33

w#336325 PUD \$4069.87

w#336326 Ringplanet \$60.34

w#336327 Schurmans \$249.75

Total:\$9825.59

Payroll:

w#335986 \$1867.17 6-5-24

w#26393 \$1771.47 6-5-24

w#26394 \$2232.73 6-5-24

Total: \$5871.37

Tax Balance Summary April 2024-

Outstanding Taxes 184,093.40

Tax Additions 120.66

Tax Collection -78,239.12

Tax Cancellations	-128.22
Tax Adjustments	0.00
Tax Refund	6.73
Ending Balance	105,853.45

Deposits: Reviewed by the Board Members

May 1, 2024	\$1070.00
May 7, 2024	\$1500.00
May 10, 2024	\$1095.00
May 17, 2024	\$535.00
May 27, 2024	\$383.00
May 28, 2024	\$535.00
May 31, 2024	\$895.00
Total	\$6013.00

5. Old Business- Shane asked about if anyone has been found to do out payroll since the Auditors office is no longer going to do it for the junior districts? Judy stated that she received an email from Jennifer Ashby with the library. She was going to see how many were interested in working together to have someone do this. Meetings were hopefully going to start this month. Now it has been extended to July 2024. Meanwhile, I received information from Carmel Minoque. Very Nice lady. We talked and I gave her all the information I knew of. She is going to call the financial person at the court house (Chris Kemp) and find out what she needs. She will be sending us a quote in the next couple of weeks.

6. New Business-none

10.45 am Motion was made by Daniel Beyer to close the meeting and go into Executive Session. Motion was seconded by Burns. Motion Carried.

11:05 am Motion was made to adjourn the Executive Session and also adjourn the regular June 11<sup>th</sup> meeting. Steve Burns seconded the motion, motion carried.

11.05 am meeting adjourned.

The Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW42.30.60. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

Asotin County Cemetery District #1  
 1141 Vineland Drive  
 Clarkston, Washington 99403  
 509-758-8761

Board Meeting  
 June 25, 2024  
 9.30 am  
 1141 Vineland Drive  
 Clarkston, Washington 99403  
 Open to the public and posted in the Lewiston Morning Tribune

Agenda:  
Signing of Vouchers

Board Members: Shelley Williams, Steve Burns, Daniel Beyer is excused  
Staff: Shane Sheets, Judy Harris, Jesse Ross  
Guest:

Regular meeting was called to order by Shelley Williams, Chair at 9.30am.

Signing of vouchers:

W#336636	Living Waters	\$1217.25
W#336637	Schurmans	\$99.39
W#336638	State Auditor Office	\$3477.50
W#336639	Stripes A Lot	\$26550.90
W#336640	Valley Green Sprinklers	\$865.60

Total: \$8310.64

Payroll:

w#26666      \$955.85      6-20-24

w#26667      \$873.50      6-20-24

Total: \$1829.35

Vouchers were signed and approved for payment.

Steve Burns made a motion to close the meeting, Shelley Williams seconded the motion, motion carried.

Meeting adjourned at 9.45am

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