

Asotin County Cemetery District #1
July 10, 2018 Board Meeting

Agenda:
Voucher Signing
Project updates

Present: Lenny Frasure, Shelley Williams, Tom Turnbow excused

Employee: Shane Sheets, Judy Harris

1. Approve Agenda- Shelley made a motion to approve the agenda and Lenny 2nd the motion
2. Approval of previous meetings minutes- Shelley made a motion to approve the previous minutes to the last meeting and Lenny 2nd the motion,

3. Committee Report-Shane

Broken pipe on the 4th of July. We shut off the water. Came in next day, put a bandage on it. Put cones up on the road and left hole uncovered until 5th of July. Road is caving in going up the hill on Vineland Drive. We lost about 100 feet. As it is caving in I am filling it up with basalt chips and with gravel to fill the voids. Area is blocked off. I am turning the water on during the day and off when I go home at night. Will have to have it paved when we do the parking lot and over at block 21. Also we have a junction in the middle of the road, so when the pipe broke and the water hit the junction it blow the asphalt in the middle of the road by the office going up Vineland Drive.

I have a proposal coming for new pipe which is 22 hundred feet with pressure regulator at the top and the down at the bottom of the hill. Brian Collier will be working on this along with Summett of Spokane.

Brian will be pulling line in the ground, there will be no digging, same as Fitzgerald. It will not be as damaging. There will be T junctions 4 ft down and our sprinklers will tie into them. This material is called PHMC, 400 pounds of pressure 4 to 4 ½ walls and flex. Takes the water pounding when the water is turned off and on to these values. Built to withstand. Lenny states that there is no bidding process due to the fact that there are only two companies involved, one busy and the other one is going to be working with Mr Collier on this project. There is only two people in town that does this type of work., Curry and Summett. This would be considered an emergency situation and we have to act fast. Curry is busy and Summett can get to us in two weeks. I have Collier involved cause when the water pipe is put in they will also put in electrical pipe for futher use down the line. If years from now you want to expand and do electric that will already be done. This will be 2" pipe just for wire. Will be there and ready to go when it is needed. Proposal drawn up from Collier and Summett. Collier to work with Summett and oversee everything. It was asked how old the pipes were and Shane stated he thought they were between 25 to 28 years old. James Petrie has fixed them 3 times, before this board members were here.

Stated the PUD is checking clay vault, meter in the upper Clarkston heights to see if there could be a problem there with the pressure. Pipes are old and its the age of them and it is just time. So far the Cemetery has lost around 1,000,000 gallons of water.

We are loosing lots of grass. It will come back in the spring.

We ran an Ad in the unemployment web site for summer hire. Have interviewed and there is one that I would like to hire. He is over qualified but he would like the job. 60 day trial- see where he is at and go from there. The board okayed this and they will meet him at the Voucher signing meeting on the

24th of July.

Monty had an accident with the dump truck. He didn't put down the bed on the truck and ran it into the shop bay and damaged the opening. Getting bids for the repairs. I did write him up for this accident. This should not have happened. It was neglect.

Per Lenny, talked to Rudy this am and he says the benches are done. All that is left is the fence and the lights. Asked if he sanded the side of the benches, women sit down on them and it is going to cause some damage to their cloths. Even with mens pants. Put that in the minutes and we will ask him about that.

Also talked about the level of the valve boxes down at the columbarium. They are at grade level and they will address that also.

Asked about PCS Laser billing about the stones that were done. Shane state that we had talked about that at one of the meeting and it was deecided that once a month or whenever it came up that there are missing stones or stones that need to be repaired and if we are unable to locate family members to have them take care of the repairs we are having PCS Laser made an inexpensive stone for these loved ones. If the stones go over \$100.00 to \$150.00 we will get approval first. Shelley states that she thought this was a good idea and Shane states that it keeps the cemetery more uniform.

Shelley would like Shane to took at Fehrs 1 where the Ausman family stones are and see if the areas between the stones could be cleaned up. Mary called and was concerned. Shelley told her that we are having water issues and that everything was put on hold until this is taken care of. Shane will look at this and see about her concerns. Shelley will see Mary end of week and explain this to her.

Shane also wanted to talk about the replacement person in the front business office. This person is not wanting to come in and work much. We need some one in case there is emergency for the full time person in the office. Illness, vacation, appointment and etc. . Also when they are here, it seems that messages are taken and the full time person finishes up on the calls when they are back from the day off. This job is more that just answer the telephone and leave messages for someone else to do.

Concern about all that is left. We will have evaluation done to determine if the fill in is still wanting to do this job or if we need to look for someone else.

4. Financial: Financial -Were reviewed by the Board Members

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|-----------------------|----------|
| April P1FCU beginning | \$132.54 |
| Merch Serv. | \$0.00 |
| Dividend | \$0.02 |
| Total | \$132.56 |

Savings: P1FCU beginning \$35.46 Were reviewed by the Board Members

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|-----------------|---------|
| Dividend credit | .01 |
| Total | \$35.47 |

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|----------------------------------|--------------|------------------------------------|
| 2018 June Beginning Balance Cash | \$351,982.88 | Were reviewed by the Board Members |
| 2018 June Ending Balance | \$321,085.67 | |

Signing of Vouchers: Were Signed by Board Members

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|------------|-------------|-------------|------------|------------------------|----------|-------------------|-----------|
| Auto Rain | \$3855.52 | Avista | \$258.77 | Carroll Naslund | \$38.19 | Early Bird Supply | \$14.88 |
| Gateway | \$6.36 | Livingwater | \$16557.26 | CHS Primeland | \$618.61 | PUD | \$1895.77 |
| RingPlanet | \$54.54 | Schurmans | \$17.57 | ValleyGreen Sprinklers | \$279.16 | Wa Health ins | \$1810.77 |
| PCS Laser | \$215.80 | | | | | | |
| Total: | \$25,623.20 | | | | | | |

DEPOSITS:

MAY \$6367.50
6-opening and closings
2-plots
2-staking
2-saturday

5. Old Business

6. New Business

adjorned 39 minutes

July 24,2018

Asotin County Cemetery District #1

Signing of Vouchers

Adt Security \$74.85 Collier Electric \$114.50 Napa Auto Parts \$82.16 PCS Laser \$377.65
Johns Saw Shop \$146.22 Schurmans True Value \$31.01 Valley Green Sprinklers \$9998.69
Total \$10,635.73