

Asotin County Cemetery District #1  
1141 Vineland Drive  
Clarkston, Washington 99403  
509-758-7861

Board Meeting  
July 11, 2023 10A.M.  
Open to the public and posted in the Lewiston Morning Tribune

Agenda:  
Project updates  
Signing of Vouchers

Board Members:  
Shelley Williams, Steve Burns, Daniel P Beyer

Staff: Shane Sheets, Judy Harris

Shelley Williams called the meeting to order at 10.00am

10.00a.m.- 10.02 a.m.1. Approval of the Agenda: Daniel Beyer made a motion to accept the Agenda for today's meeting and Steve Burns seconded the motion

10.02a.m. 10.05 a.m. 2. Approval of the minutes to June 13<sup>th</sup> and 27<sup>th</sup> meeting. Daniel Beyer made a motion the accept the minutes of the June 13<sup>th</sup> and 27<sup>th</sup> meeting. Steve Burns seconded the motion to accept.

10.05 am. - 10.20a.m. 3. Committee Reports: Everything is going well. We have hired our summer help. Few projects on the board and hope to gave him cleaning the graves that are covered with grass. This will be a good project for him and Jesse when it slows down in the fall.

10.20 a.m – 10.35 a.m. 4. Financial: Board Members went over the financial and approved.

P1fcu Savings	\$35.79
Ending balance	\$35.79
Pifcu Checking	\$2007.84
Dividends	\$0.26
Ending Balance	\$2008.10
County balances	May
Beginning Balance	\$324,063.67
Used	\$24,049.67
Ending Balance	\$348,113.34
June Deposits	\$9671.00
	\$3300.00
	\$4000.00
	\$ 601.00
Total	\$17,572.00

Vouchers were reviewed and approved by the Board Members

The following voucher/warrants/electronic payments are approved for payments  
voucher/warrant totals 13

voucher/warrants numbers 328046 through 328058

Auto Rain	\$724.54	w#328046
Avista	\$91.98	w#328047
Blue Mtn Agri	\$295.69	w#328048
Carroll-Naslund	\$54.97	w#328049
CHS Primeland	\$83.47	w#328050
Early Bird	\$22.65	w#328051
Hahn Supply	\$46.96	w#328052
Health Care Authority	\$2109.99	w#328053
PUD	\$5264.68	w#328056
Ringplanet	\$55.11	w#328057
Schurmans	\$41.96	w#328058
Inland Auto Glass	\$325.00	w#328054
Napa Auto	\$187.65	w#328055
Total:	\$9304.65	

10.35 a.m. 10.45 a.m. 5. Old Business- Dump -Truck- Hunting for parts. Company out of business. Hydrophilic Cost for parts, shipping and labor. Haven't heard back from them. Lawn mower is here and running well.

10.45 a.m.- 11.00a.m. 6. New Business- Review of 2023 Budget- The board went over the 2023. Budget per line item.

Questions were asked and resolved.

Some questions were about Accounting, Advertising, Insurance. Discussion was done and will look at these accounts again at the time of 2024 Budget. Went over the Electric, Water, and savings on the new heating and cooling unit.

Dan Beyer Moved to terminate the lights at the Columbarium until the project is completed. Steve Burns seconded the motion and all were in favor. Motion passed.

11.00 a.m. Daniel Beyer made a motion to end the meeting and Steve Burns seconded the motion. Motion carried.

Adjourned: 11.00 a.m.

Asotin County Cemetery District #1  
1411 Vineland Drive  
Clarkston, Washington 99403

Board Meeting

Open to the public and posted in the Lewiston Morning Tribune

Board Members: Shelley Williams, excused Steve Burns, Daniel Beyer

Staff: Shane Sheets, Judy Harris

Date: July 25, 2023

Time: 9:30 am

Agenda:

Signing of Vouchers

Shelley Williams called the meeting to order at 9.30am

9.30 a.m. -9.40 a.m. Board Members reviewed and signed vouchers for payments

The following vouchers/warrants/electronic payments are approved for payments

vouchers/warrants total 6

vouchers/warrants numbers 328357 through 328362

Adt Security	\$106.66	w#328357
Avista	\$155.00	w#328358
Living Water	\$648.00	w#328360
Napa Auto Parts	\$1.93	w#328361
Port Electric	\$215.10	w#328362
Burneel Tire	\$424.83	w#328359

Total: \$1551.52

The following vouchers/warrants/electronic payments are approved for PAYROLL

Vouchers/warrants numbers are 6

Vouchers/warrants are

W#22735	\$2593.92
W#22983	\$867.25
W#22734	\$1736.83
W#22982	\$949.60
W#22733	\$2694.18
W#32764	\$1482.82
TOTAL	\$10,324.60

9.45a.m. Daniel Beyer made a motion to close the meeting and Steve Burns seconded the motion.

Meeting Adjourned @ 9:45 a.m