

Asotin County Cemetery District #1
Sept 12, 2019 Board Meeting
TIME: 10 AM.

Agenda:

Committee report
Wreathes across America update
Project updates
Columbarium
Voucher signing

Present: Lenny Frasure, Tom Turnbow, Shelley Williams
Employee: Shane Sheets, Judy Harris
Guests: Steve Holmes, James Petrie

1. Approve Agenda- Tom moved that the Agenda be approved, Lenny 2nd the motion
2. Approve Minutes- Tom moved that the Minutes be approved, Lenny 2nd the motion
3. Committee Report-Shane-James Petrie with Valley Green Sprinklers went over the proposal for the irrigation for the Columbarium area. It will be done in 5 phases. Phase one- is the existing columbarium and the north side of the area. This will be done in one zone instead of 5. Phase 2 will be half of the west side of the columbarium. Phase 3 is the second half of the west side of the columbarium. Phase 4 is the hillside, which will have it own station. Phase 5 is the east side of the columbarium, and will have its own zone. Mr. Petrie stated that he will start this project in 1 ½ week from today. Around Sept 23, 2019. In the discussion they talked about plans for borders, trees's shrubs, Sidewalks. The Board approved this project and Shane is to carry on with his plans. Lenny made a motion to except Valley Green Sprinklers proposal and go with his layout and Tom 2nd the motion.

Lenny also suggested that steps be constructed from the Red Wolf Terrance to the Columbarium. They will have the same company, Clearwater Sunmett out of Spokane to do this project. The stairs will have to have rails and go down the left side of the columbarium. Shane asked when do you want this done. Board wants it started as soon as possible.

Other Project updates: We have put all other project on hold. We are now over budgeted for this year. We will be adjusting the clocks on the watering to seasonal. Cutting back on our labor force. Monte will be retiring in another month, and the two of us will work winter months. 2020 we will look to see if we need summer help, may be able to work with just the two of us.

Talked about community services. Have to be over the age of 17. We have had some inquires about this. Board said for Shane to use his own judgement on this.

Knox project for the walk way has not been done. He has other project around the valley and we are a filler project.

Talked about the bull pine tree out side the office on Clears A. Two graves are compromised by roots. Board suggested that they be turned into cre graves only. Talked with Mrs. Holt and she will think about this. We can also purchase the graves back from her.

Mr. Steven Holmes is a guest today and is here with the information that he calculated for the holes at the columbarium. He was really informative with the measurements. The Board at the time of the construction of the columbarium was taking the information from the contractor as to size of the holes for the cremains, not knowing that it was not going to work. So that is why we are having this discussion at this time. We appricate Mr. Holmes and his work

Mr. Mendoza stated that he has been working on making these holes bigger. Tom stated that there will be some of the holes that Rudy will have to take out of inventory. So will be used for clients that ashes will be only part of cause of families spreading elsewhere. Tom suggested a canister type container. He will talk to Tony _____, to see what he could do for us. Number one goal is to make the process easy and respectful for families.

Lenny received a message from Rudy and he will call him and find out what his message was about and also tell him about the size of the holes. He has started with the resizing of the holes and informed Judy that he has done two holes, one in rock J and K at the top. He will give the cemetery a map when he is finished. Lenny will call him.

Shelley Williams would like to have Mr. Mendoza redo the holes to 16 to 20 inches.

PIFCU beginning	\$35.60
Dividend	\$ 0.01
Total	\$35.61
PIFCU Checking beginning	\$442.99
Dividend	\$.22
Credit card	\$2129.00
Balance	\$2572.21

July 2019 Beginning Balance:	\$187,382.93
July 2019 Ending Balance:	\$163,235.80

Signing of Vouchers: Auto Rain \$61.25 Avista \$85.02 Carroll-Naslund \$22.67
Health Care Authority \$1819.62 Living Waters \$72.70 PUD \$4909.42 Primeland \$158.98
Total: \$7129.66

Opening and closings August 2019

Plots-2

Staking-4

Saturday-2

Niches-1

Misc -

Opening and closing- 11

Deposit: \$10,222.50

5. Old Business-none

6. New Business- Rudy wants to know when you are going to advertise the niches at the Columbarium.

Board stated that this was discussed at one time. It was up to Rudy Mendoza to advertise the Columbarium. The Board will discuss this with Rudy, when they talk to him about the size of the holes.

VINELAND CEMETERY 2020 BUDGET

	PROPOSAL		
OFFICE SUPPLIES	1,500.00	OFFICE SUPPLIES	
FUEL & OIL	3,500.00	FUEL & OIL	
ACCOUNTING	1,000.00	ACCOUNTING	
MILEAGE	300.00	MILEAGE	
ADVERTISING	800.00	ADVERTISING	
INSURANCE	5,000.00	INSURANCE	
LICENSE & PERMITS	200.00	LICENSE & PERMITS	
ENGRAVING	1,000.00	ENGRAVING	
SECURITY SYSTEM	2,000.00	SECURITY SYSTEM	
SHOP SUPPLIES	1,500.00	SHOP SUPPLIES	
FERTILIZER	800.00	FERTILIZER	
TELEPHONE	1,000.00	TELEPHONE	
GARBAGE	300.00	GARBAGE	
ELECTRIC	4,000.00	ELECTRIC	
WATER	18,000.00	WATER	
STORM WATER	1,500.00	STORM WATER	
BUILDING REPAIR	5,500.00	BUILDING REPAIR	
LANDSCAPING	2,000.00	LANDSCAPING	
DEBRIS REMOVAL	2,000.00	DEBRIS REMOVAL	
TRUCK REPAIR	300.00	TRUCK REPAIR	
WEED CONTROL	1,000.00	WEED CONTROL	
FIRE EXT	300.00	FIRE EXT	
IRRIGATION	3,000.00	IRRIGATION	
SHOP REPAIRS	1,000.00	SHOP REPAIRS	
MISC REFUNDS	30,000.00	MISC REFUNDS	
VANDALISM	1,000.00	VANDALISM	
INTERNET	100.00	INTERNET	
EQUIPMENT RENTAL/REPAIR	1,000.00	EQUIPMENT RENTAL/REPAIR	
ROAD REPAIRS		ROAD REPAIRS	
EQUIPMENT (NEW)	5,000.00	EQUIPMENT (NEW)	
POSTAGE	50.00	POSTAGE	
COLUMBIA		COLUMBIA	
WAGES	125,000.00	WAGES	135,000.00
2019	2020		