

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting
April 8, 2025
Time: 10.am
Place: 1141 Vineland Drive
Clarkston, Washington 99403
Open to the Public and posted in the Lewiston Morning Tribune

Agenda:
Voucher Signing
Project Updates

The Asotin County Cemetery District #1 in the County of Asotin, State of Washington, met this date. Present was Shelley Williams, Chair excused, Steve Burns, Member and Daniel Beyer
Guest: None
Staff: Shane Sheets, Judy Harris
Regular meeting called to order at 10am by Daniel Beyer

1. Approval of the Agenda: Dan Beyer made a motion to approve the Agenda, Steve Burns seconded the motion, Motion carried
2. Approval of the Minutes to last meeting: Dan Beyer made a motion to approve the minutes of the last meeting, Steve Burns seconded the motion. Motion carried
3. Committee Report: Shane Sheets gave us an update on the new hire. His name is Brandon. He will be training on equipment, weed control, edging, etc. He is Summer help.
Sprinklers are ready to be turned on. We will see what the weather is going to do this week. Used the debit card for the new clock. The mother board went out.
Living Stone is a new company in town. Deals with headstones, cleaning of stones. His shop is on his property. Received his liability Ins. Papers, and Business license.
Wanted to go over the pricing on services for the cemetery. Last increase was in 2010. Will table this until Shelley can come back to work.
Niche Wall Plaques: Monument company is not signing in and out regarding Niche Wall Plaques. Jesse will be handling this from now on. They need to sign in and out in order for all to know when a plaque are taken and returned.
Talked about HCR project. Someone swinging on the gate, Benches are not sturdy. Table until Shelley gets back to work.

4. Financial:

P1fcu

Savings Account	
Beginning Balance	\$35.79
Ending Balance	\$35.79
Checking Account	
Beginning Balance	\$2013.45
Dividends	\$0.26
Ending Account	\$2013.71

Twin River Bank Not received yet

Beginning Balance	\$91,385.80
Deposits	\$12,966.91
Payroll 3-7-2025	\$-3979.13
Payroll 3-24-2025	\$-3549.97
Taxes 3-14-2025	\$-2002.02
Debit card 3-20-2025	\$-326.71
Ending Balances	\$94,502.58

County End of Month

Beginning Balance	\$349,914.36
Ending Balance	\$396,116.05

Vouchers:

w#343941	Asotin County Cemetery District	\$5133.85
w#343942	Asotin County Public Works	\$1198.75
w#343943	Carroll Naslund	\$61.07
w#343944	Health care	\$2334.45
w#343947	Unleashed Marketing & Design	\$275.00
w#343949	Valley Fence	\$648.16
w#343948	Wilbert Precast	\$304.04
w#343945	Ringplanet	\$78.59
w#343946	Schurmans	\$264.68
Total:		\$10,298.59

Payroll

management \$842.10

Staff \$25791.38

accounting \$16.23

Payroll

management \$826.21

staff \$3475.04

accounting \$21.64

5. Old Business-none

6. New Business-none

10:30am Daniel Beyer made a motion to close the meeting, and Steve Burns seconded the motion. Motion was carried.

Meeting closed at 10:30 am

The Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW42.30.60. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
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Board Meeting
April 22, 2025
Time: 9.30am
Place: 1141 Vineland Drive
Clarkston, Washington 99403
Open to the Public and posted in the Lewiston Morning Tribune

Agenda:
Voucher Signing only

Present: Shelley Williams, Excused, Steve Burns, excused and Daniel Beyer
Staff: Shane Sheets, Judy Harris
Guests:

Vouchers		
w#344215	Asotin County Cemetery District	\$3649.71
w#344216	Avista	\$308.95
w#344217	Carmel Minogue	\$332.00
w#344218	Daniel Beyer	\$8.67
w#344219	Living Waters	\$70.33
w#344220	PUD	\$48.63
w#344221	Schurmans	\$25.15
Total:		\$4443.44

Vouchers were reviewed and signed by the Board

Daniel Beyer made a motion to close the meeting and Steve Burns seconded the motion.
Motion carried
Meeting adjourned 10am