

Asotin County Cemetery District #1  
1141 Vineland Drive  
Clarkston, Washington 99403  
509-758-8761

Board Meeting

May 13, 2025

Time: 10am

Place: 1141 Vineland Drive

Clarkston, Washington 99403

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Voucher Signing

Project Updates

Fire

Executive session RCW 42.30.110 (1)i HCR

The Asotin County Cemetery District 1 in the County of Asotin, State of Washington, met this date.  
Present: Steve Burns, Daniel Beyer, Shelley Williams Excused,  
Guests: John Anderson sitting in for Shelley Williams  
Staff: Shane Sheets, Judy Harris  
Regular Meeting called to order at 10am by Daniel Beyer.

1. Approval of the Agenda: Daniel Beyer made a motion to approve the agenda, Steve Burns seconded the motion. Motion approved
2. Approval of the minutes of April Meetings- Daniel Beyer made a motion to approve the minutes to the last meeting. Steve Burns seconded the motion. Motion approved.
3. Committee Report: Fire- April 15, 2025 We have bids in for the building and electrical work. The bids for the building includes the tear down of the building and the floor. The backhoe is a separate case. We are looking at a warehouse, personal property, backhoe, and removal of dabrey  
Warehouse allow \$172,000.00  
Personal allow \$13,073.00  
Backhoe \$12,500  
We are looking for a backhoe, used, with low hours. Old backhoe was purchased by the Cemetery Association. Unable to find something in valley and surrounding area. I am working on a system to put in place at the moment for burials. We will be renting from E- Z rent. ½ day is \$157.00 for whole day is up to \$350.00 per day We are looking to see what we can do.  
Building- we have 2 bids back, the third has not come in yet. They are out 3-4-6-months out. Would like to have it started now instead of later. Want to get it done before winter.  
The Truck: Has its own insurance. \$379.00 damage. Now it has fire insurance. The truck is being cleaned today.  
\$1,000.00 deductible.  
Bids were reviewed and a motion was made to except the following bids, per Daniel Beyer and Steve Burns dated 5-13-2025  
We have had bids coming in (1) Removal and replace 30'x36x14' Pole Barn.  
Bid from Willy's Pole Barn was excepted (lowest bid)  
Bid from Branting Electric was excepted (lowest bid)

Goal on the water is to be cut down. So we welcome the rain.

We are mowing and keeping up on the weeds.

10:30 am Daniel Beyer made a motion to close meeting and go into Executive Session

10.45am back from Executive Session

Daniel Beyer made a motion to closed the meeting and Steve Burns seconded the motion. Meeting was closed at 11.15am

4. Financial:

P1fcu:

Savings Account	Board reviewed Financials
Beginning Balance	\$35.79
Ending Balance	\$35.79
Checking Account	
Beginning Balance	\$2013.45
Dividends	\$0.26
Ending Balance	\$2013.71

Twin River Bank

Beginning Balance	\$91,385.80
Deposits	\$12974.61
Debit Card	\$326.71
Interest	\$7.07
Ending Balances	\$94502.58

County Ending Balance May

Beginning Balance	396.116.05
Ending	423,882.68

Vouchers- Vouchers were signed and approved by the Board Members.

W#344760	Asotin County Auditor	\$1031.73
w#344759	Asotin County Cemetery Dist	\$9459.68
w#344761	Asotin County Landfill	\$7.46
w#344761	Avista	\$112.20
w#344763	Carmel Minogue CPA	\$925.00
w#344764	Carroll-Naslund	\$61.07
w#344765	CHS Primeland	\$10.31
w#344766	Collier Electric	\$129.18
w#344767	Early Bird	\$103.85
w#344768	Judy Harris	\$97.48
w#344769	Healthcare Authority	\$2334.45
w#344770	PUD	\$829.62
w#344771	Joy Rapp	\$436.50
w#344772	Ringplanet	\$80.82
w#344773	Wilbert Precast	\$297.86

Total: 15,917.21

Payroll 5-9-2025

Management \$818.26

**Staff \$4296.89**

Accounting \$21.64

Payroll 5-23-2025

Management \$929.49

Staff \$4227.95

Accounting \$21.64

5. Old Business- Tabled Items: Cost of Living Raises-Price increase Cemetery Services,
6. New Business
7. Executive Session @ 10.30am- 10.45am RCW42.30.110 (1)I HCR

The Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW 42.30.60. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

Board Meeting  
May 27, 2025  
Time: 9.30am  
1141 Vineland Drive  
Clarkston, Washington 99403

Agenda:  
Voucher signing

The Asotin County Cemetery District 1 in the County of Asotin, State of Washington, met this date.  
Present: Steve Burns, Daniel Beyer, Shelley Williams Excused,  
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Regular Meeting called to order at 9.30am by Daniel Beyer.

Vouchers to sign

w#345094	Asotin County Cemetery District	\$9507.37
w#345095	Avista	\$180.32
w#345096	Early Bird	\$63.28
w#345097	Funke's Auto Renovation	\$379.40
w#345098	John's Saw Shop	\$2064.82
w#345099	Napa	\$58.51
w#345100	Schurmans	\$177.16
Total		\$12,430.86

Daniel Beyer made a motion to close the meeting. Motion carried.  
Adjourned at 9.50am