

Asotin County Cemetery District #1  
1141 Vineland Drive  
Clarkston, Washington 99403  
509-758-8761

Board Meeting  
June 10, 2025  
Time: 10am  
Place: 1141 Vineland Drive  
Clarkston, Washington 99403  
Open to the public and posted in the Lewiston Morning Tribune

Agenda:  
Voucher Signing  
Project Updates  
Fire  
Executive session RCW 42.30.110 (1)j, g.HCR, Personal

The Asotin County Cemetery District 1 in the County of Asotin, State of Washington, met this date.  
Present: Steve Burns, Daniel Beyer, Shelley Williams Excused,  
Guests: John Anderson sitting in for Shelley Williams  
Staff: Shane Sheets, Judy Harris  
Regular Meeting called to order at 10am by Daniel Beyer

1. Approval of the Agenda: Daniel Beyer made a motion to approve the agenda, Steve Burns seconded the motion. Motion approved and carried
  2. Approval of the minutes of May Meetings- Daniel Beyer made a motion to approve the minutes to the last meeting. Steve Burns seconded the motion. Motion approved and carried.
  3. Committee Report: Shane Sheets. We have received the check from the insurance company for most items regarding the fire damage. Still looking for a Backhoe. Went over amounts for rental instead of buying. Backhoe vs Track co. Attachments. Will continue to look and will call each Board Member with information or meeting with all together. We also do not want someone else's problem. Talked about price changes. Prices have not been changed since 2010. Will have a spread sheet with different amounts for the next meeting.  
Talked about the weather. When it is hot we have been coming in early, and we will continue to do that if this weather stays hot.  
Also talked about the changes in the policy manual for Holidays. It will read No DAYS OFF PRIOR TO A HOLIDAY WEEKEND.  
If employee has a Doctor's appointment or medical episode before a Holiday, employee will need a Doctors release to come back to work.  
Will have updates in the Handbook and also ready to be sign in July's meeting.
- Executive Session: Daniel Beyer publicly announce they are going to go into Executive Session and will concluded first part of meeting for 30 minutes for the purpose of HCR, and personal.  
Executive Session reconvened at 10.45am. Rcw42.30.110 (1)1. g..

4. Financial:

P1fcu:

Savings Account	Board reviewed Financial
Beginning Balance	\$35.79
Ending Balance	\$35.79
Checking Account	
Beginning Balance	\$2013.45
Dividends	\$0.26
Ending Balance	\$2013.71

Twin River Bank

Beginning Balance	\$91,385.80
Deposits	\$12974.61
Debit Card	\$326.71
Interest	\$7.07
Ending Balances	\$94502.58

County Ending Balance June

Beginning Balance	\$523,882.68
Ending	\$417,630.57

Vouchers Vouchers were viewed and signed

345470 Asotin County Cemetery District	\$5003.39
3455471 Atlas Sand and Rock	\$100.00
345472 Auto Rain-site one	\$589.97
345473 Avista	\$112.20
345474 Carroll-Naslund	\$61.07
345475 CHS Primeland	\$43.51
345476 Early Bird Supply	\$62.28
345477 E-Z Rental	\$1817.87
345478 Gittins and Dukes	\$1249.00
345479 Health care Authority	\$2334.45
345480 Living Waters	\$75.74
345481 PUD	\$5478.73
345482 Quality concrete	\$48.77
345483 Ringplanet	\$80.82
345484 Schurmans	\$320.45
345485 Wilbert Precast	\$174.56
Total: 17,552.81	
6-4-2025	
345220 Willy Pole Barn	\$10,000.00
total \$10,000.00	
6-12-2025	
345486 Hahn	\$37,100.00
TOTAL:\$37,100.00	
June Payroll	
Management	\$1142.99
Staff	\$384192

Accounting	\$21.64
Child care	\$250.00
June Payroll	
Management	\$794.42
Staff	\$3454.33
Accounting	\$21.64
Child care	\$250.00

5. Old Business-Fire-Willys will be starting work on the building next week

6. New Business-NONE

Dan made a motion to close the meeting. Steve Burns seconded the motion., motion carried  
Meeting adjourned at 11:15 a.m.

#### Board Meetings

June 24, 2025

9.30am

1141 Vineland Cemetery

Clarkston, Washington 99403

open to the public and posted in the Lewiston Morning Tribune

Daniel Beyer opened the meeting at 9.30 am

Agenda

Voucher signing

Dan made a motion to sign the vouchers, Steve Burns seconded the motion. Motion carried.  
Vouchers were reviewed and signed by the Board Members

#### Vouchers

345848	Asotin County Cemetery District	\$50.00
345842	Avista	\$171.58
345843	Carmel Minogue CPA	\$263.00
345844	CHS Primeland	\$998.69
345846	J.J. Tires	\$113.29
345845	Judy Harris	\$228.31
345847	Napa	\$73.12
345849	Schurmans	\$238.33
345841	Willy's Pole Barn	\$25,000.00

Total: 27,136.32

The Board went over the prices of the plots and o/c for full plots, crem plots, and niche walls. Prices have not been changed for the cemetery since 2010. We will made up the list and send it to the Funeral Homes.

Dan Beyer made a motion to close the meeting. John Anderson seconded this motion. Motion carried.  
Meeting closed at 10.15am

ASOTIN COUNTY CEMETERY DISTRICT #1  
 1141 VINELAND DRIVE  
 CLARKSTON, WASHINGTON 99403  
 509-758-8761

EFFECTIVE JULY 1, 2025

GRAVES	\$1,422.00		
OPEN/CLOSING	\$993.00		
TOTAL	\$2,415.00		
CRE GRAVE	\$715.00		
OPEN/CLOSING	\$695.00		
TOTAL	\$1,410.00		
SINGLE CREM	\$695.00		
CRE NICHE WALL	\$1,430.00		
OPEN/CLOSING	\$286.00		
TOTAL	\$1,716.00		
ADDITIONAL CRE	\$286.00		
RED WOLF TERRACE	\$1,950.00 0/C INCLUDED		
STAKING	\$60.00		
SATURDAY FEE	\$400.00		