

Asotin County Cemetery District #1
1141 Vineland Drive
Clarkston, Washington 99403
509-758-8761

Board Meeting

July 8, 2025

Time: 10am

Place: 1141 Vineland Drive

Clarkston, Washington 99403

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Voucher Signing

Project Updates

Fire

The Asotin County Cemetery District 1 in the County of Asotin, State of Washington, met this date.

Present: Steve Burns, Daniel Beyer, Shelley Williams Excused,

Guests: John Anderson sitting in for Shelley Williams

Staff: Shane Sheets, Judy Harris

Regular Meeting called to order at 10am by John Anderson

1. Approval of the Agenda: Steve Burns made a motion to accept the agenda, John Anderson seconded the approval of the agenda. Motion passed
2. Approval of the minutes of June Meetings- Steve Burns made a motion to accept the minutes for the June meetings. John Anderson seconded the approval of the minutes. Motion passed.
3. Committee Report: Shane reported that the work on the shop should be completed within the next week. Problem with the metal. Guys are still in the process of mowing and weeding.
4. Financial: Board went over the financial and signing of the vouchers.

P1fcu: JUNE

Savings Account

Beginning Balance \$35.79

Ending Balance \$35.79

Checking Account

Beginning Balance \$2014.22

Dividends \$0.25

Ending Balance \$2014.47

Twin River Bank JUNE

Beginning Balance \$97,927.24

Deposits \$5,003.39

Interest \$7.78

EFT Payroll \$1,473.98

EFT Payroll \$3,532.57

EFT Payroll \$4,270.39

Child Care \$500.00

ENDING BALANCE \$90,817.59

County Ending Balance June

Beginning Balance	June	\$323,747.68
Ending		\$317,495.57

VOUCHERS

ASOTIN COUNTRY CEMETERY DISTRICT	\$9090.49
ASOTIN COUNTRY LANDFILL	\$62.68
AVISTA	\$287.96
CARMEL MINOGUE	\$769.00
CARROLL-NASLUND	\$81.85
CHS PRIMELAND	\$45.18
EARLY BIRD	\$119.50
GITTENS AND DUKE	\$64.00
HEALTH CARE AUTHORITY	\$2323.62
NAPA	\$240.06
PUD	\$6631.11
RINGPLANET	\$80.68
SCHURMANS	\$402.41
TOTAL:	\$20,199.54

Payroll

Management	\$794.42
Staff	\$3454.33
Accounting	\$21.64

Payroll

Management	\$842.11
Staff	\$3977.99
Accounting	\$21.64

New Business: Signing for the update of items changed in the policy manual. Dated and signed- done
New Business: Signing for the price changes for cemetery services. Dated and signed- done

Old Business: none

Steve Burns made a motion to close the meeting. John Anderson seconded the motion , meeting was closed at 10.30am

Board Meeting

July 22, 2025

Time: 9.30am

Place: 1141 Vineland Drive

Clarkston, Washington 99403

Open to the public and posted in the Lewiston Morning Tribune

Agenda:

Voucher Signing

The Asotin County Cemetery District 1 in the County of Asotin, State of Washington, met this date.
Present: Steve Burns, Daniel Beyer, John Anderson excused
Staff: Shane Sheets, Judy Harris
Regular Meeting called to order at 9.30am by Dan Beyers. Voucher signing only today.

346521	ADT	\$128.87
346522	AUTO RAIN	\$48.50
346523	COLLIER ELECTRIC	\$746.58
346524	E-Z-RENTAL	\$411.92
346525	GITTINS, DUKE-MENDOZA	\$3638.50
346526	NAPA	\$36.83
346527	PORT ELECTRIC	\$202.32
346528	SCHURMANS	\$394.04

ck # 346521 to 346528

TOTAL \$5608.48

Vouchers were approved and signed by the commissioners.
Meeting was adjourned at 10am