

Asotin County Cemetery District #1
Board Meeting
November 11, 2025
Time: 10 am
Place: 1141 Vineland Drive
Clarkston, Wa. 99403
509-758-8761 OPEN TO THE PUBLIC

Agenda:
Voucher Signing
Committee Report
Connie Collier- Ronda-Wreaths Across America
Executive Session RCW 42.30.110 (1) I,G
Budget

The Asotin County Cemetery District #1 in the County of Asotin, State of Washington, met this date.
Present: Daniel Beyer, Shelley Williams Excused, Steve Burns Excused. Todd Snarr for S.W.
Staff: Shane Sheets, Brandon Reedy, Judy Harris
Guest: Michelle Cotton

First on the Agenda is Connie Collier and Rhona Albocqu with Wreaths Across America. This event will be December 13, 2025. Talked about the delivery date of the wreaths, port a potty and where the wreaths will be stored. It was decided that they can start putting flags out the week of Thanksgiving. This is the class of 76. Brandon will be here to open the shop and keeping the lines away from the semi truck. Help in anyway he can.

1. Approval of the Agenda: Beyer made a motion to accept the agenda. Snarr seconded the motion. Motion passed

2. Approval of the minutes of last meeting. Beyer made a motion to accept the minutes to the meeting for October. Snarr seconded the motion. Motion passed

Beyer made a motion to go into Executive Session RCW 42.30.110.(1)g. Personnel @10.30 to 10.45.
Beyer made a motion to adjourn Executive Session and go back into the regular meeting. 10.45 am

3. Committee Report- Shane Sheets- Talked about the fire we had here at the Cemetery. Talked about the Insurance (Stonebraker and Cities insurance company) Total loss from fire was around \$85,000.00. All recoup except \$15,000.

Need to order tires for the old ATV. I can get them from Amazon cheaper than from anyone in town. Beyer and Snarr made a motion to have Shane order them from Amazon. Seconded and passed. Changes at the Columbarium was discussed.

Budget: The budget was gone over and we will change a few line items-but most will stay the same as last year. Beyer made a motion to close the meeting and all were in favor. Meeting adjourned at 11.20am

4. Financial: Financial were reviewed
P1fcu: Savings 9-1-2025-9-30-2025

Beginning Balance	\$35.79
Ending Balance	\$35.79
P1fcu Checking 9-1-2025-9-30-2025	
Beginning Balance	\$2065.01
Interest	\$ 0.26
Ending Balance	\$2065.27
P1fcu Saving Account 10-1-2025 to 10-31-2025	
Beginning Balance	\$35.79
Ending Balance	\$35.79
P1fcu Checking 10-1-2025-10-31-2025	
Beginning Balance	\$2065.27
Deposit- Credit Card pymt	\$3251.24
Dividends	\$0.49
Ending Balance	\$5587.00

Twin River Bank 9-1-2025 to 9-30-2025

Beginning Balance	\$80,086.24
Interest	\$5.85
Drs. Retirement System	\$100.00
Dshs Child Care	\$246.33
PAYROLL	\$4513.63
USATAXPYMT	\$2462.38
DSHS CHILD CARE	\$246.33
PAYROLL	\$5071.07
DEPOSIT	\$16467.88
Ending Balance	\$80,086.24

Twin River Bank 10-1-2025 to 10-31-2025

Beginning Balance	\$80,086.24
Interest	\$6.61
Payroll	\$4798.38
Wa Dept Retirement	\$100.00
Dshs Child Care	\$467.65
IRS TAXPYMT	\$2206.54
Payroll	\$4146.44
Dshs Child Care	\$467.65
Wa eds UI tax	\$98.19
Deposit	\$10,108.40
Deposit	\$18,529.54
Ending Balance	\$96,445.94

September End of Month- County

Beginning Balance	\$382,691.79
Activity	\$6934.26
Ending Balance	\$375,757.53

October End of Month -County

Beginning Balance	\$375,757.53
Activity	\$37,846.82
Ending Balance	\$413,604.35

5. Old Business

6. New Business – Mr. Todd Snarr was voted in to set in for Shelley Williams due to her illness.

VOUCHERS- we reviewed and signed for payment

349150	Adams Tractor	\$45.57	
349151	Asotin County Cemetery		\$10,353.73
349152	Avista	\$298.48	
349153	Carroll-Naslund	\$61.07	
349154	Fisher System	\$1851.84	
349156	Health care Authority	\$3374.10	
349155	Judy Harris	\$116.59	
349157	John Saw Shop	\$239.35	
349162	Karen Shambley	\$436.50	
349158	LivingWaters	\$151.48	
349159	Napa Auto	\$92.14	
349160	PUD	\$47.26	
349161	Ringplanet	\$86.41	
Total: \$17,154.52			

Meeting was adjourned at 11.20 am

Asotin County Cemetery District #1
1141 Vineland Drive1.
Clarkston, Washington 99403
Board Meeting November 25, 2025
Time: 9.30 am
Place: 1141 Vineland Drive
Clarkston, Washington 99403
Open to the Public (Posted)

Agenda:

Voucher Signing
Budget Final
Project updates

The Asotin County Cemetery District #1 in the County of Asotin, State of Washington, met this date.
Present: Daniel Beyer, Shelley Williams Excused, Steve Burns Excused. Todd Snarr for Shelley Williams

Staff: Brandon Reedy, Judy Harris, Shane Sheets

Guest: Mr. and Mrs Stephen Holmes

1. Approval of the Agenda: A motion was made to approve the Agenda. Todd seconded the motion. Motion was approved
2. Approval of the Minutes of last meeting: A motion was made to approve the Minutes of the last meeting. Todd seconded the motion. Motion was approved.
3. Committee Report: Brandon talked about the increase in the Cities Insurance. 10% increase across the board, no increase because of the fire.

Signing of Vouchers: Vouchers were reviewed and signed

349493	Asotin County Cemetery District	9364.44
349494	Carmel Minogue CPA	\$913.00
349495	Cities Insurance	\$9576.69
349496	Gittins and Dukes PLLC	\$252.12
349498	Judy Harris	\$79.00
349497	Jimmy Griffin	\$8.30
349499	Napa Auto	\$12.98
349500	Valley Green Sprinklers	\$81.15

Total: 20,287.68

Budget: The Board went over the Budget that was discussed in the last meeting November 11th 2025. Went over the amounts and the forms were signed and will go to the County Commissioners today. Dan Beyer made a motion to approve and Todd Snarr seconded the motion- Motion passed.

We went over the services that the Cemetery can provide for the families in order to bring in more revenue for the Cemetery. A motion was made to table this subject and revisit. Motion was approved.

Brandon reported that the leaves are at the last stage of picking up.

Number of graves that are still available Fehrs2, Fehrs 3. Maybe 70% filled

Talked about Grants for the use for improvements.-Tabled

Mapping of the new area below Red Wolf Terrace- Tabled

Improvement of the Cemetery- What is the % of Full Burials vs Cremain Burials?

Dan Beyer made a motion to adjourn the meeting. Todd Snarr seconded the motion.

Adjourned 1hr 5mins @10.35

The Board reserves the right to alter the order of the agenda, with the exception of public hearings. Public hearings will not start before the time indicated, per RCW42.30.60. The Board may add, delete, or postpone items and may take action on an item not on the agenda.